

2011

# Town of Falmouth, Maine Annual Report 2010

Falmouth (Me.). Town Council

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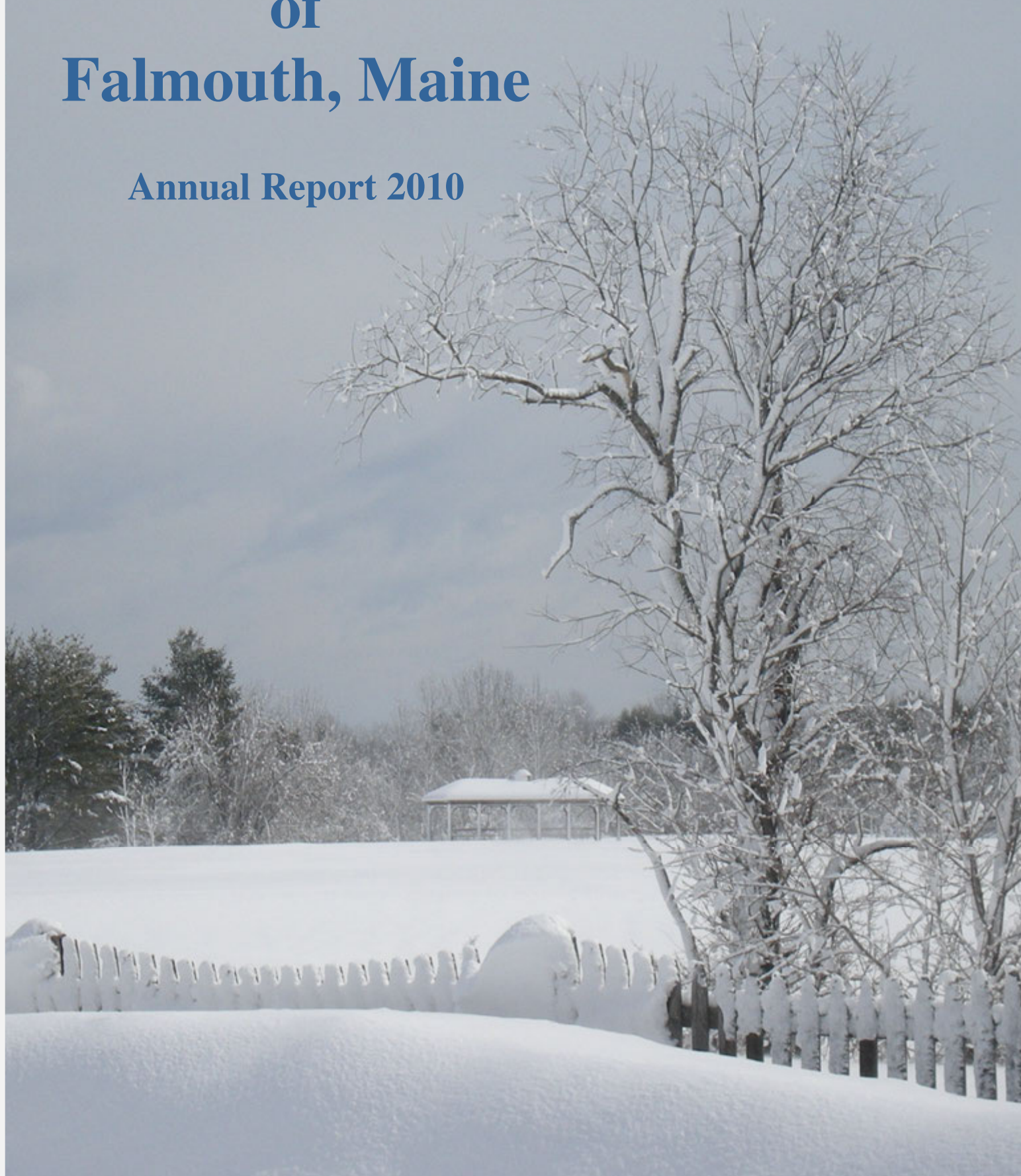
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# **Town of Falmouth, Maine**

**Annual Report 2010**





# Town of Falmouth

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*Cover Photo: Falmouth Community Programs*

*Layout/Design: Lucky D'Ascanio*

*Editing: Amy Lamontagne, Shari Kraljic*

*Printing: Franklin Printing*

*Other photos: Gail Osgood, Falmouth Town Staff*



*Nathan Poore,  
Town Manager*

# Letter of Transmittal

To the Honorable Town Council and Citizens of Falmouth,

I am pleased to submit the 2010 Annual Report for the Town of Falmouth. This report contains important information about municipal and school department activities. The fiscal condition of our organization remains strong. A detailed account of our financial status is contained within the enclosed audited financial statements. The strength of our organization relies on dedicated volunteers, elected officials and staff. We are fortunate to have so many people committed to sustaining a strong community. I hope you will find this report informative and encourage you to review the reports submitted by our municipal and school departments.

Historically, town reports were the primary mechanism to communicate the business of local government to its residents. Interest and reliance on town reports has waned but nevertheless, are still important and required by state statute. Today, we have many options to convey information, including the Internet and e-mail. The declining interest in town reports and changes in how we communicate is one reason we have discontinued printing thousands of hard copy reports.

The best way to describe the past year is to highlight several accomplishments. First and probably the most important accomplishment, is the town's fiscal strength and credit rating. With the need to borrow approximately \$37,000,000 for the new elementary school, the town needed to update its credit rating. Our credit rating was updated throughout 2010 and most recently the spring of 2011. In all cases, the town maintained an extraordinary rating from both Moody's Investors Service (AA1) and Standard & Poor's (AA+). These ratings are an indicator of our fiscal condition. Moody's indicated that part of our strength was due to: "conservative approaches to budgeting backed by strong financial policies". Standard & Poor's cited: "consistent financial performance and very strong reserves combined with a low debt burden" as a reflection on the town's fiscal strength.

There was a considerable amount of facility and infrastructure construction in 2010. The new elementary school is nearly finished and several roads were repaved and reconstructed during 2010. The Maine Department of Transportation (MDOT) is managing the new bridge replacement on Gray Road (Rt. 100). MDOT guided a process with a public stakeholder group that will eventually result in a design and the replacement of the Martin's Point Bridge. There are several state aid roads under the responsibility of MDOT that need significant maintenance and repair including Falmouth and Blackstrap Roads. We are hopeful that MDOT will make improvements to Blackstrap Road in 2011/2012. Unfortunately, MDOT is unable to provide any funding to Falmouth Road. The town will fund a significant reconstruction project on Falmouth Road, between Bucknam Road and Merrill Road, in 2011 and 2012. MDOT will also partner with the town to repave the portion of Rt. 1, between Rt. 88 and Bucknam Road, within the next two years. There are other road and sidewalk projects scheduled for maintenance or reconstruction in the next two years.

We created a new Land Management Team in 2010. The team includes participants from the Community Programs Department, Parks and Public Works Department, Open Space Ombudsman, and the Falmouth Land Trust. This team was created to review current operations, use, and management of public lands in Falmouth. The town and Falmouth Land Trust have acquired a significant amount of property and it is the task of this team to ensure we are proactively managing these resources. One notable accomplishment for the team was the development of a new brochure/map of significant public lands in Falmouth. This is a great resource for the public. The map depicts trails, natural features, and other attributes for each location. Copies of the brochure/map are available at the town office and on the town's website.

The Town Council was particularly busy this year with matters concerning land use planning, community facilities, local economy and energy efficiency. The Town Council worked on projects including: a revised Route 1 plan, Comprehensive Planning process, and options for the future use of the soon to be vacated Plummer Motz and Lunt elementary schools. The Town Council also established two new committees. The Economic Improvement Committee is tasked with encouraging and promoting economic development in the town as long as it is consistent with other ordinances and policies. The new Recycling and Energy Advisory Committee will advise the Town Council on matters relating to the town's solid waste recycling program, energy efficiency and other related matters.

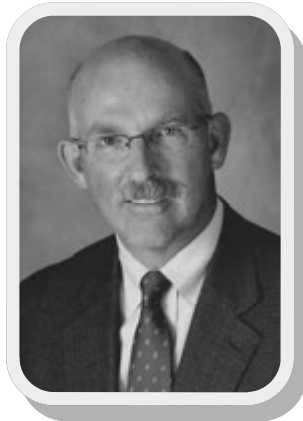
Differing opinions on matters of public policy and the ongoing weak economy may appear to create a dichotomy that is contentious but those differing opinions are also an indicator that we have a vibrant citizenry with a common goal – interest in its community. Thank you to everyone who made contributions and offered guidance to the management and operations of town services, boards, committees and commission. Our success depends on you and we are grateful for your continued support.

Sincerely,

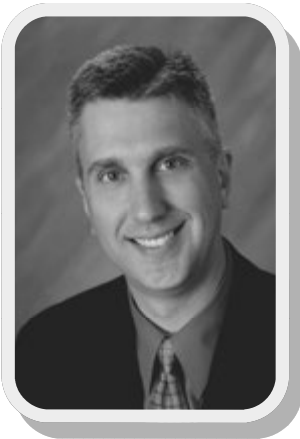
Nathan A. Poore, Town Manager



# Town Council 2010-11



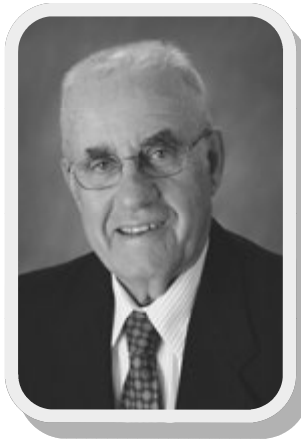
*Tony Payne, Chair*



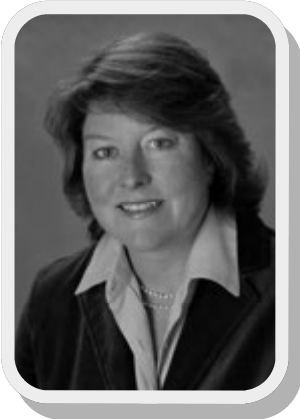
*Will Armitage*



*Catherine Breen*



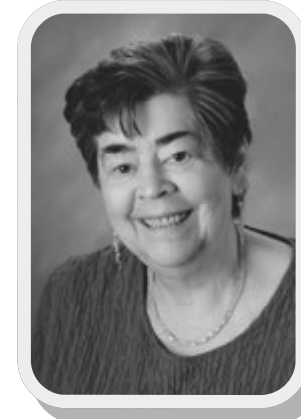
*Fred Chase*



*Teresa Pierce, Vice-Chair*



*Bonny Rodden*



*Faith Varney*

## **Town Meetings**

### **Town Council**

Workshop: 7:00 pm  
2nd Monday of the month

Meeting: 7:00 pm  
4th Monday of the month

### **Board of Zoning Appeals**

6:30 pm  
4th Tuesday of the month

### **Conservation Commission**

7:00 pm  
1st Monday of the month

### **Falmouth Economic Improvement Committee**

4:00 pm  
1st and 3rd Wednesday of the month

### **Harbor Waterfront Committee**

Call for Schedule

### **Long Range Planning Advisory Committee**

7:00 pm  
2nd and 4th Thursday of the month

### **Parks and Community Programs Advisory Committee**

4:00 pm  
3rd Tuesday of the month

### **Planning Board**

6:30 pm  
1st Tuesday of the month

### **Recycling and Energy Advisory Committee**

Call for Schedule

### **School Board**

7:00 pm  
1st and 3rd Mondays of the month

Most meetings are held at the Town Hall, 271 Falmouth Rd. The time and date of these meetings are subject to change. Contact the Clerk's Office at 781-5253 for confirmation of dates, times, and locations or visit [www.town.falmouth.me.us](http://www.town.falmouth.me.us)

# Boards and Committees

as of June 2011

## APPOINTED

### ASSESSMENT REVIEW AND SEWER APPEALS

Lois Lengyel  
Michael O'Connor  
Tim O'Donovan  
\*Richard Olson  
Mark Porada

### BOARD OF ZONING APPEALS

Willie Audet  
Jonathan Berry  
Stan Given  
Dennis Keeler  
\*Fred Jay Meyer  
Donald Russell  
Jim Thibodeau

### BOARD OF VOTER REGISTRATION APPEALS

Jonathan Brautigam  
Sandra Davis  
Pamela Fenrich - Alternate  
William Gardiner - Alternate  
\*Bill Merten

### CONSERVATION COMMISSION

\*Mel Dickenson  
Art Frederiksen  
Jerry Goodall  
Christopher Kittredge  
Nancy Lightbody  
Sean Mahoney  
Frank Ruch

### ECONOMIC IMPROVEMENT COMMITTEE

Ann Armstrong  
Anne Theriault  
David Libby  
Sterling Kozlowski  
Bill Lunt  
Jim Thibodeau  
Mike Skillin

### FALMOUTH TRAILS ADVISORY COMMITTEE

Kevin Browne  
Savas Gunduz  
\*Fred Masciangelo  
Margaret Paine  
Richard Scala  
Tim VanderMel  
Jeff Walker

### HARBOR/WATERFRONT COMMITTEE

\*Steve Archambault  
Paul Dobbins  
Richie Garrett  
Jay Hallett  
Manny Kourinos  
Pete Leavitt  
Bill Oliver

### HUMAN SERVICES COMMITTEE

Susan Love  
Diane Moore  
\*Jane Sudds

### LONG RANGE PLANNING ADVISORY COMMITTEE

Paul Bergkamp  
Becca Casey  
Norman "Bud" French  
Kurt Klebe  
Sandra Lipsey  
\*Sam Rudman  
Hugh Coxe  
Stephen Hendry  
Claudia King  
Julie Motherwell  
Rachel Reed  
Stephen Walker

### OPEN SPACE IMPLEMENTATION SUB-COMMITTEE

John Adelman  
Sarah Boudreau  
\*Mel Dickenson  
Dave Gagnon  
Susan Gilpin  
Ellen Klain  
Carol Power  
Tim Vandermel

### PARKS & COMMUNITY PROGRAMS ADVISORY COMMITTEE

Janet Lane Dye  
Pat Kirby  
\*Karen Jones  
Dominic Scette-Ducati  
Marylou Murphy  
Bonnie Troubh

Judy Currier

### PLANNING BOARD

William Brogan  
Becca Casey  
David Fenderson  
\*Bill Lunt  
Bernard Pender  
Heddy Snyder

### RECYCLING AND ENERGY ADVISORY COMMITTEE

Craig Baranowski  
Isabella Borrero  
Greg Bowden  
Dave Gagnon  
Clifford Gilpin  
Claudia King  
Jed Wright

### SHELLFISH CONSERVATION COMMITTEE

Donna Cheney  
Richard Garrett  
Wing Goodale  
Brian Preney

### FALMOUTH MEMORIAL LIBRARY BOARD OF DIRECTORS

Allison Bishop  
India Broyles  
Rebekah Bucci  
Rob Donovan  
Brad Gilbert  
Clifford Gilpin  
Amy Kuhn  
Sean Joyce  
Julie Rabinowitz  
Susan Tartre  
Elisabeth (Betsy) Tod  
\*Chantal Walker

\* DENOTES CHAIR





*Ellen Planer, Town Clerk*

# Town Clerk

The office of the Town Clerk was first established in 1639 when the Massachusetts General Court required that each town have a clerk to record births and deaths, ownership of houses and land.

## **Responsibilities of the Clerk's Department include:**

- Registration of motor vehicles, ATVs, snowmobiles, and boats
- Personal and real estate property tax collection
- Issuance of hunting and fishing licenses
- Issuance of dog licenses
- Vital Records Retention
- Election Administration
- Voter registration and maintenance of the voting list
- Custodian for all official town records
- Administration of the general assistance program
- Notary services
- Council Minutes
- Updating ordinances
- Tax Collection

On July 12, 2010, a new law preventing fraudulent use of vital records went into effect (M.R.S.A. Title 22§2706, sub 4). Vital Records include birth certificates, fetal death and death certificates, marriage certificates, and domestic partner registrations. Maine's new law will require a person requesting a copy of records less than 100 years old to provide documentation establishing their direct and legitimate interest in the records. Until now, Maine has been one of just a handful of states that have allowed anyone, including individuals with questionable intentions and for profit entities, access to these records. Information from vital records will become completely open to the public 100 years from the date of the event.

## **Elections Require the Work of Many Volunteers – THANK YOU!**

We would like to recognize and thank all the citizens who took time out of their busy lives to serve as election officials. The success of our elections relies upon the dedication and work of our election workers.

**Special thanks to:** *Bonnie Anderson, Polly Burke, Rosemarie Carrier, Lois Cyr, Connie Dayton, Marge Devine, Colleen Donovan, Martha Dudley, Richard Dudley, Mary Louise Dyer, Donna Enking, Jennifer Gardiner, Nancy Goddard, Joyce Harmon, Richard Harris, Marjorie Hodges, David Humphrey, Joan Jensen, David Kloth, Carol Katz, Dolores Kehoe, Beverley Knudsen, Jan Lapoint, Lois Lengyel, Julie MacDonald, Sue Malcolm, Don McCrann, Barbara Merten, William Merten, Julie Metivier, Betsy Mohr, Shirley Mumford, Tazewell Mumford, Joan O'Toole, Patricia Parker, Richard Parker, Greg Payeur, Martha Payson, Susan Payzant, Roger Pushor, Dolores Rimkunas, Nancy Riter, Shirley Rowley, Lynne Russell-Johnson, Lee Shenton, Nancy Lee Snow, Maytha Southard, Joanne Van Loenen, Deborah Walker, Betsy Jo Whitcomb, Jean Whiting, Peggy Wood.*

For more information about the Town Clerk's Department, please visit our website:

[http://www.town.falmouth.me.us/Pages/FalmouthME\\_Clerk/index](http://www.town.falmouth.me.us/Pages/FalmouthME_Clerk/index)



*John McNaughton,  
Finance Director*

# Finance Department

The major indicators of the town's financial condition are presented below and on the following pages. The Finance Department has also prepared a separate Comprehensive Annual Financial Report for 2009-10, which contains a complete analysis of the Town's financial position. This report is available at Town Hall and on the town's website, [www.town.falmouth.me.us](http://www.town.falmouth.me.us).

## **The Finance Department is responsible for:**

- Recording and managing all financial transactions, revenue, and disbursements of the town, which include processing accounts payable and payrolls, managing cash and investments.
- Performing all accounting functions for the town, including preparation of the town's award-winning annual financial reports, audit management and day-to-day internal account oversight.
- Collecting over \$40 million in revenues annually, and handling of more than 10,000 property tax transactions.
- Administering the town's purchasing, budgeting and insurance programs.
- Administering the town's debt service program, including bond issues, credit ratings and debt service payments.

In addition to these activities, the Finance Department staff handles numerous inquiries from citizens, employees and vendors. They strive to maintain an attitude of friendly service to the citizens despite the high volume of activity this department sees. Through their efforts the town remains in solid financial condition.

## **Fund Balance**

The key indicator of the town's financial condition is the size of its unreserved, undesignated fund balance. Falmouth's unreserved, undesignated general fund balance as of June 30, 2010, was \$10,172,493, or a healthy 26% of total general fund expenditures. This amount represents a \$279,850, or a 2.8%, increase over last year's unreserved, undesignated general fund balance.

The Town Council authorized only one supplemental appropriation in fiscal year 2009-10; an \$80,000 appropriation to cover emergency general assistance expenditures. This appropriation was made in accordance with the town's written fund balance policy, which authorizes funds in excess of the town's required minimum undesignated fund balance of two months (or 16.7%) of operating expenditures to be appropriated for "one time" capital, emergency or other non-operating uses.

The town's continuing solid financial condition is the result of prudent budgeting and monitoring of expenditures, along with actual revenues exceeding the estimated amounts. The ending fund balance provides the town with adequate coverage for various liabilities, accounts receivable, and unforeseen expenses or shortfalls in revenues.

The fund balance should not be understood, however, as cash on hand or a pure "surplus." There are a number of encumbrances against the fund balance, such as reserves for receivables (unpaid taxes), transfers to operating accounts authorized by the Town Council to reduce tax requirements, and a recommended minimum cash reserve to cover potential emergencies.

### Tax Rate

The property tax rate for fiscal year 2010-11 is \$12.35 per thousand dollars of valuation, the same rate as in 2009-10. The components of this tax rate are: Town--\$3.00, School--\$8.81 and County--\$0.54.

Like other municipalities, Falmouth continues to rely too heavily on property taxes for the support of municipal services. For the fiscal year ending June 30, 2011, property taxes will account for over 72% of total general fund revenues.

The Town's tax collection rate remained high during 2009-10. Collected taxes for the fiscal year ending June 30, 2010 were 97.6% of the Town's total tax commitment. This continued high collection rate reflects the ongoing strength of the local economy.

### Debt Service

During fiscal year 2009-10, the Town incurred no new general obligation bond debt and retired \$1,288,500 in general obligation bond debt principal. The Town issued \$28 million in bond anticipation notes in connection with the \$46 million school construction project approved by Falmouth voters in a 2008 referendum. Also in 2009-10, the Town retired \$324,000 in revenue bond debt associated with the recent sewer plant upgrade. These bonds are being repaid entirely from sewer user fees. Finally, in November 2007, voters authorized the issuance of \$2 million in general obligation bonds to cover the costs of future land acquisition. These bonds have not yet been issued.

As of December 31, 2010, the Town's total general obligation bond indebtedness is \$14,253,500 (of this total, \$11,315,000 are bonds associated with the construction of the new high school). As of December 31, 2010, Falmouth's gross (before state school aid debt subsidy) debt/valuation ratio was 0.86%. A 5% debt/valuation ratio is the maximum debt burden that prudently should be carried. The total outstanding sewer revenue bond debt is \$5,184,000.

### Credit Rating

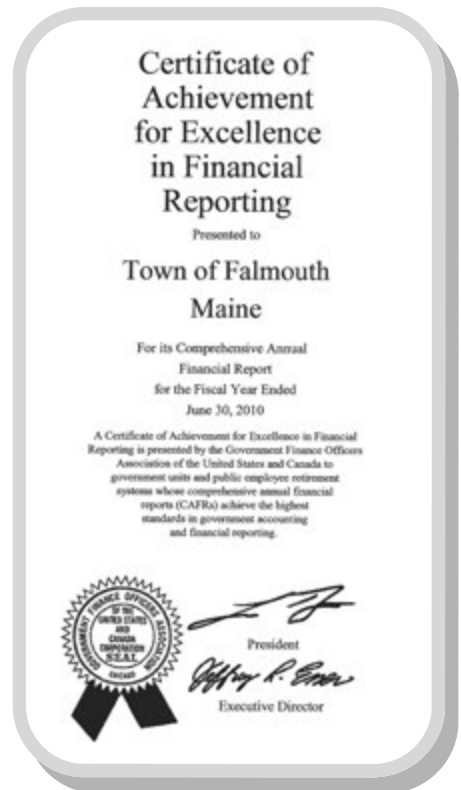
As part of the Town's borrowing process, the Town has its credit rating reviewed periodically by the two major credit rating agencies, Standard & Poor's and Moody's Investors Service. We are pleased to report that in 2010 the Town maintained its high credit ratings of "AA+" from Standard & Poor's and "AA1" from Moody's Investors Service.

### Awards and Recognition

For the eighteenth consecutive year, the Town received the prestigious Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This is a national award that signifies that a town's financial report conforms to the highest standards of government accounting. Falmouth is one of only nine municipalities in the State to attain this distinction. Our goal is to maintain this honor every year.

In summary, the figures above show that the Town remains in solid financial condition, relative to state and national trends.

Special thanks go to the Finance Department staff, Peter Lund and Randy Davis, for their hard work and dedication throughout the year.



# Town of Falmouth, Maine

## Balance Sheet: Governmental Funds

### June 30, 2010

Statement 3

**TOWN OF FALMOUTH, MAINE**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2010**

	General	Elementary School Construction Capital Project Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 264,346	-	80,996	345,342
Investments	20,060,959	15,561,250	3,675,692	39,297,901
Receivables:				
Taxes	670,635	-	-	670,635
Liens	204,504	-	-	204,504
Accounts	642,655	-	73,446	716,101
Due from other funds	104,714	-	-	104,714
Inventories	5,359	-	10,301	15,660
Tax-acquired property	6,950	-	-	6,950
<b>Total assets</b>	<b>\$ 21,960,122</b>	<b>15,561,250</b>	<b>3,840,435</b>	<b>41,361,807</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable and accrued liabilities	688,058	1,587,481	121,763	2,397,302
Teachers accrued payroll	2,136,446	-	-	2,136,446
Deferred revenues	630,766	-	-	630,766
Bond anticipation note payable	-	28,000,000	-	28,000,000
<b>Total liabilities</b>	<b>3,455,270</b>	<b>29,587,481</b>	<b>121,763</b>	<b>33,164,514</b>
<b>Fund balances:</b>				
Reserved for:				
Unemployment	56,735	-	-	56,735
Inventory	-	-	10,301	10,301
Perpetual care	-	-	9,597	9,597
Unreserved, reported in:				
General fund:				
Designated	8,275,624	-	-	8,275,624
Undesignated	10,172,493	-	-	10,172,493
Capital project fund	-	(14,026,231)	-	(14,026,231)
Special revenue funds	-	-	3,698,774	3,698,774
<b>Total fund balances</b>	<b>18,504,852</b>	<b>(14,026,231)</b>	<b>3,718,672</b>	<b>8,197,293</b>
<b>Total liabilities and fund balances</b>	<b>\$ 21,960,122</b>	<b>15,561,250</b>	<b>3,840,435</b>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	60,137,195
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.	626,687
Internal service funds are used by management to charge the costs of fleet management to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.	4,661
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.	(17,662,965)

**Net assets of governmental activities** **\$ 51,302,871**

*The notes to the financial statements are an integral part of this statement.*

**Town of Falmouth, Maine**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2010**

Statement 4

TOWN OF FALMOUTH, MAINE  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2010

	General	Elementary School Construction Capital Project Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes:				
Property	\$ 25,787,606	-	1,515,567	27,303,173
Excise	2,317,152	-	-	2,317,152
Licenses, fees and permits	403,230	-	-	403,230
Intergovernmental	9,971,889	-	1,281,038	11,252,927
Charges for services	521,217	-	-	521,217
Fines and forfeitures	49,232	-	-	49,232
Investment earnings	84,612	51,072	10	135,694
Miscellaneous / reserves	250,126	-	1,126,068	1,376,194
Total revenues	39,385,064	51,072	3,922,683	43,358,819
<b>EXPENDITURES</b>				
Current:				
General government	1,045,930	-	-	1,045,930
Financial management	824,418	-	-	824,418
Public safety	2,846,123	-	-	2,846,123
Parks & public works	1,727,841	-	-	1,727,841
Community development	545,659	-	74,629	620,288
Community programs	372,526	-	633,211	1,005,737
Education	25,478,800	13,074,329	1,322,253	39,875,382
Non-departmental	480,747	-	384,577	865,324
County tax	1,134,475	-	-	1,134,475
Debt service:				
Principal	1,250,000	-	38,500	1,288,500
Interest	771,046	96,444	1,984	869,474
Bond anticipation note issuance costs	-	1,400	-	1,400
Capital outlay:				
Capital improvements and reserves	2,061,775	-	551,487	2,613,262
Total expenditures	38,539,340	13,172,173	3,006,641	54,718,154
Excess (deficiencies) of revenues over (under) expenditures	845,724	(13,121,101)	916,042	(11,359,335)
<b>OTHER FINANCING SOURCES</b>				
Bond anticipation note premium	-	770,280	-	770,280
Total other financing sources	-	770,280	-	770,280
Net change in fund balances	845,724	(12,350,821)	916,042	(10,589,055)
Fund balances - beginning, as restated	17,659,128	(1,675,410)	2,802,630	18,786,348
Fund balances - ending	\$ 18,504,852	(14,026,231)	3,718,672	8,197,293

The notes to the financial statements are an integral part of this statement.



**Town of Falmouth, Maine**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual**  
**General Fund**  
**For the Year Ended June 30, 2010**

**TOWN OF FALMOUTH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**General Fund**  
**For the Year Ended June 30, 2010**

	Budgeted amounts			Actual amounts	Variance with final budget positive (negative)
	Original	Final			
REVENUES					
Taxes:					
Property	\$	25,764,016	25,764,016	25,787,606	23,590
Excise		2,297,000	2,297,000	2,317,152	20,152
Licenses, permits and fees		347,900	347,900	403,230	55,330
Intergovernmental revenues		7,289,104	7,289,104	7,486,580	197,476
Charges for services		626,900	626,900	521,217	(105,683)
Fines and forfeitures		44,400	44,400	49,232	4,832
Investment earnings		235,000	235,000	84,612	(150,388)
Miscellaneous		31,000	31,000	250,126	219,126
Total revenues		36,635,320	36,635,320	36,899,755	264,435
EXPENDITURES					
Current:					
General government		1,034,159	1,114,159	1,045,930	68,229
Financial management		866,538	866,538	824,418	42,120
Public safety		2,900,827	2,900,827	2,846,123	54,704
Parks & public works		1,939,320	1,939,320	1,727,841	211,479
Community development		592,412	592,412	545,659	46,753
Community programs		449,994	449,994	372,526	77,468
Education		24,890,667	24,890,667	22,993,491	1,897,176
Non-departmental		513,000	513,000	480,747	32,253
County tax		1,134,475	1,134,475	1,134,475	-
Capital outlay:					
Capital improvements and reserves		7,978,840	7,978,840	2,061,775	5,917,065
Debt service:					
Principal		1,250,000	1,250,000	1,250,000	-
Interest		787,500	787,500	771,046	16,454
Total expenditures		44,337,732	44,417,732	36,054,031	8,363,701
Excess (deficiency) of revenues over (under) expenditures		(7,702,412)	(7,782,412)	845,724	8,628,136
OTHER FINANCING SOURCES					
Utilization of carryforward balances		7,702,412	7,702,412	-	7,702,412
Supplemental appropriations		-	80,000	-	80,000
Total other financing sources		7,702,412	7,782,412	-	7,782,412
Net change in fund balance		-	-	845,724	845,724
Fund balance - beginning		17,659,128	17,659,128	17,659,128	-
Fund balance - ending	\$	17,659,128	17,659,128	18,504,852	845,724

*The notes to the financial statements are an integral part of this statement.*



# Town of Falmouth

## Outstanding Real Estate Taxes - (May 31, 2011)

### Real Estate Taxes

#### 2006-07 LIENS RECEIVABLE

HASKELL JAMES L	SUNSET RD	317.47
SMALL DON	2 UNDERWOOD RD	326.69
TINSMAN DOUGLAS A &	LONGWOODS RD	448.38
TINSMAN JENNIFER	LONGWOODS RD	812.45

#### 2007-08 LIENS RECEIVABLE

HASKELL JAMES L	SUNSET RD	323.00
HUTCHINSON COLLEEN A & SARAH	LONGWOODS RD	128.45
TINSMAN DOUGLAS A & SANDRA	LONGWOODS RD	793.69
TINSMAN JENNIFER	LONGWOODS RD	828.21
TYZZER RICHARD E	1 FALLS RD	2232.39

#### 2008-09 LIENS RECEIVABLE

FEIGLESON LISA J & STEVEN J	3 MARSTON ST	2763.59
HASKELL JAMES L	SUNSET RD	355.90
HUTCHINSON COLLEEN A & SARAH	68 LONGWOODS RD	2147.83
HUTCHINSON COLLEEN A & SARAH	LONGWOODS RD	115.92
TINSMAN DOUGLAS A & SANDRA	LONGWOODS RD	870.15
TINSMAN JENNIFER	LONGWOODS RD	899.15
TYZZER RICHARD E	1 FALLS RD	2083.07

#### 2009-10 LIENS RECEIVABLE

325 US ROUTE 1 LLC	325 US ROUTE 1	827.13
46 DEPOT ROAD LLC	46 DEPOT RD	4500.91
BEAL JAMES & LINDA	7 STAGECOACH RD	2521.87
BEAL JAMES & LINDA	BLACKSTRAP RD	1252.39
BENJAMIN RACHEL E	12 DIAMOND RIDGE WY	8522.22
BRYDON CYNTHIA A &	BURTON WY	1393.77
BUXTON ELIZABETH	241 MIDDLE RD	2332.22
COUTURE JANICE	4 KELLEY RD	5926.50
CARRIER JOHN PAUL & PAULA E	9 WATTS FARM WY	7281.12
CARVELL LINDA	10 MABEL WY	4495.75
CIMINO JOHN P	5 LANDING WOODS LN	281.73
COBLEIGH KAREN	88 LEDGEWOOD DR	3824.89
DAVIS WILLIAM J	481 GRAY RD	1492.53
DR PHILMOORE INC	WOODS RD	353.18
EASTERN SHORE PROPERTIES LLC	116 GRAY RD	1303.16
FEIGLESON LISA J & STEVEN J	3 MARSTON ST	2705.06
FERRANTE ANDREA N	102 GRAY RD	2955.35
FOSSETT MADLYN PORTER & MICHAEL O	350 FALMOUTH RD	3741.04
FROMHOLD ALFRED & FLORENCE	MIDDLE RD	195.79
FROMHOLD ALFRED & FLORENCE	MIDDLE RD	376.41
FROMHOLD ALFRED & FLORENCE	MIDDLE RD	180.30
GRUBB LOUIS W JR	96 LEDGEWOOD DR	1287.16
GRUBB LOUIS W JR	94 LEDGEWOOD DR	1697.44
HASKELL JAMES L	SUNSET RD	349.31
HAWKES ALLERTON H	HIGHLAND LAKE	60.32
HUNDRED ACRE WOODS LLC	BLACKSTRAP RD	7.98
HUTCHINSON COLLEEN A & SARAH	LONGWOODS RD	114.51
HUTCHINSON COLLEEN A & SARAH	68 LONGWOODS RD	2102.58
KOERICK MARIE & MAIN MICHAEL	18 GLEN RD	3993.90
MCDERMOTT DIANA K	52 MCDERMOTT WY	2111.51
MCDERMOTT SARAH ANN	MCDERMOTT WY	602.93
MITCHELL SALLY A	96 LEIGHTON RD	3441.73
NORTHERN NE TEL OPER., LLC	4 DEPOT RD	5066.80
NORTHLAND REALTY, MNGMNT LLC	BLACKSTRAP RD	75.80
PENSCO TRUST COMPANY	DADILEO RD	1476.88
PROCTOR AMANDA	US ROUTE 1	1773.60
SAVIDGE G PAUL	249 FORESIDE RD	113.21
T&N VERMOEGENSVERWALTUNGS GMBH	221 FALMOUTH RD	6339.34
THOMPSON TYLER C	16 CLIFTON RD	2609.60
TINSMAN DOUGLAS A & SANDRA	LONGWOODS RD	852.45
TINSMAN JENNIFER	LONGWOODS RD	880.84
TYZZER RICHARD E	1 FALLS RD	2766.99
VASAPOLLI KATHERINE L & STAPHEN	ROUTE 302	172.57
WALSH EDWARD F & KAREN	SURREY LN	166.11
WITKOWSKI BRENDA S	121 HARDY RD	539.48
ZORN MANFRED	2 RIPKEN WY	4515.11

### Personal Property Taxes

#### 2005-06 TAXES RECEIVABLE

FORESIDE APPRAISAL CO., DUANE BROWN	410 MIDDLE RD	83.18
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#### 2006-07 TAXES RECEIVABLE

GALEYRIE CUSTOM FRAMING	240 US ROUTE 1	100.80
SALLY BARROWS		
L'ESTHETIQUE SKIN CARE CLINIC,	4 KELLEY RD	63.36
JANICE COUTURE		
FORESIDE APPRAISAL CO., DUANE BROWN	410 MIDDLE RD	28.80

#### 2007-08 TAXES RECEIVABLE

GALEYRIE CUSTOM FRAMING	240 US ROUTE 1	97.82
SALLY BARROWS		
L'ESTHETIQUE SKIN CARE CLINIC,	4 KELLEY RD	78.84
JANICE COUTURE		
FORESIDE APPRAISAL CO., DUANE BROWN	410 MIDDLE RD	26.28
THE BOATHOUSE, SCOTT & SHIRLEY FOX	215 FORESIDE RD	27.74
L W GRUBB EXCAVATING, LOUIS GRUBB	94 LEDGEWOOD DR	233.60
MOODY, JOHN	240 US ROUTE 1	169.36
JOHNNY'S BAR & BISTRO,	204 US ROUTE 1	
JOHNNY ROBINSON		13.69

#### 2008-09 TAXES RECEIVABLE

CITY DANCE	196 US ROUTE 1	49.40
CURVES FOR WOMEN	240 US ROUTE 1	133.38
FERRANTE ANDREA N	100 GRAY RD	13.42
JOHNNY'S BAR & BISTRO,	204 US ROUTE 1	
JOHNNY ROBINSON		282.82
FORESIDE APPRAISAL CO., DUANE BROWN	410 MIDDLE RD	19.76
GALEYRIE CUSTOM FRAMING	240 US ROUTE 1	79.04
SALLY BARROWS		
L W GRUBB EXCAVATING, LOUIS GRUBB	94 LEDGEWOOD DR	222.30
L'ESTHETIQUE SKIN CARE CLINIC,	4 KELLEY RD	66.69
JANICE COUTURE		
REAL ESTATE EXCHANGE	317 FORESIDE RD	61.75
SPRINT UNITED MANAGEMENT COMPANY	RADIO SHACK	17.29
THE BOATHOUSE	215 FORESIDE RD	23.47
THE TURF DOCTOR LLC	46 GRAY RD	79.04

#### 2009-10 TAXES RECEIVABLE

AMY'S DOG GROOMING	361 GRAY RD	21.00
BOOKS ETC	240 US ROUTE 1	424.84
CAMPBELL CLINICAL SERVICES	170 US ROUTE 1	21.00
CITY DANCE	196 US ROUTE 1	55.58
CURVES FOR WOMEN	240 US ROUTE 1	74.10
FASTFRAME	251 US ROUTE 1	254.41
FERRANTE ANDREA N	100 GRAY RD	61.75
FORESIDE APPRAISAL CO., DUANE BROWN	410 MIDDLE RD	24.70
L'ESTHETIQUE SKIN CARE CLINIC,	190 US ROUTE 1	85.22
JANICE COUTURE		
GENERAL STORE FOR PETS LLC	251 US ROUTE 1	22.23
JOHNNY'S BAR & BISTRO,	204 US ROUTE 1	
JOHNNY ROBINSON		272.94
L W GRUBB EXCAVATING, LOUIS GRUBB	94 LEDGEWOOD DR	247.00
L'ESTHETIQUE SKIN CARE CLINIC,	4 KELLEY RD	54.34
JANICE COUTURE		
NOURIA ENERGY	251 US ROUTE 1	261.46
RAY & ROBINS HOBBY CENTER	65 GRAY RD	232.18
REAL ESTATE EXCHANGE	55 LONGWOODS RD	12.35
SPORTS TURF INTERNATIONAL	7 TRILLIUM LN	11.12
SPRINT UNITED MANAGEMENT COMPANY	RADIO SHACK	17.29
THE BOATHOUSE	215 FORESIDE RD	29.64
THE TURF DOCTOR LLC	46 GRAY RD	70.40



# Community Development Department

The Community Development Department is comprised of two offices, the Planning Office and the Code Office.

*Amanda L. Stearns, AICP  
Community Development Director*

## Planning Office

- Provides research, administrative and technical assistance to the Town Manager, Town Council, Planning Board, Board of Zoning Appeals, various committees of the Council, other department heads, and citizens.
- Implements and enforces land use regulations through site plan and subdivision reviews.

## Long-Range Planning

- The Community Development Committee prepared design recommendations for the Route One South corridor, which the Town Council accepted in concept. These recommendations are now being translated into proposed zoning ordinance amendments.
- The Long Range Planning Advisory Committee (LPAC+) began its work on the Comprehensive Plan update. A June 2010 survey by LPAC+ found that most respondents recommend Falmouth as a place to live or do business.

## Codes Office

- Guidance, permitting, investigation and prosecution of violations for various codes related to building and land development.
- Administers and enforces state and federal land use regulations.
- Provides Zoning Ordinance interpretations and administrative support for the Board of Zoning Appeals.

## Board of Zoning Appeals (BZA) Activities

The BZA hears and decides appeals where it is alleged there is an error in any decision or interpretation made by the Code Enforcement Officer in the enforcement of the Zoning and Site Plan Review Ordinance. The BZA also grants conditional use permits after considering the characteristics and location of a proposed use, and grants variances from Zoning Ordinance restrictions on height, lot size, lot coverage and setback. The BZA processed 66 applications this year.

## Special Projects

- **Greater Portland Transit District (METRO)** – assisted with the study of an expanded bus route in Falmouth.
- **Community Facilities** – Staffed the Community Facilities Planning Committee which submitted recommendations to the Council concerning the use/re-use of the Plummer-Motz and Lunt schools, Town Hall, Pleasant Hill Fire Station, and Falmouth Memorial Library.
- **Economic Development** – Staffs the newly created Economic Improvement Committee and maintains the Economic Development webpage.
- **Falmouth Shopping Center** – A report was prepared by Planning Decisions documenting the Falmouth Shopping Center 2009 charrette. The Town Council reviewed the report and communicated with the property owner regarding its recommendations for next steps for redevelopment of this site.
- **FEMA**—Continued work to enter into an agreement with FEMA to evaluate and amend the new FIRM maps.

### Special Projects cont..

- **Budget Survey**—Staff worked with the Town Manager and Town Council to prepare and execute a survey addressing budget choices in a variety of areas.
- **Street Acceptance**— Provided staff assistance to the Council for the street acceptance process. Prepared a new street acceptance ordinance for consideration by the Council.
- **Woodville Road Parking Ordinance**—Provided staff assistance to the Police Department for an ordinance amendment banning parking on certain sections of Woodville Road to increase safety at the schools.
- **Open Space Program**—Provided staff support with mapping for various applications for the Land for Maine's Future program as well as other open space efforts.
- **Mooring Program**—Provided mapping and analysis to determine how moorings are distributed.
- **Brown Property**— Staff assisted the Town Council regarding preliminary decisions for the use of the Brown property, located at 260 Foreside Road, following a public event held in 2009.

### Ordinance Amendments

- **Natural Resources Protection**—Continued work with the Community Development Committee and LPAC to complete and submit an amendment to change restrictions regarding the development near vernal pools and wetlands. (Tabled)
- **Recreational Vehicles**—Staff worked with the Council and Community Development Committee to prepare an amendment to provide additional allowances for the storage of recreational vehicles and boats on private property. (Defeated)
- **Net Residential Area and Open Space Requirements**—Staff worked with the Council and Community Development Committee to research and prepare amendments to the requirements for net residential area requirements for individual lots and the amount of open space required in a Conservation Development.
- **Property Identification Signs**—Staff worked with the Council and Community Development Committee to prepare an amendment to allow property identification signs in residential and the Business Professional Districts.
- **Digital File Submission**—Staff submitted a request and prepared a zoning amendment to require certain submissions to include electronic submissions of prepared plans to assist in the annual preparation of the tax maps and GIS layers.
- **Other Amendments** – Staff researched amendments to allow wind power, Route One amendments and update of treatment of nonconformities and continued work on the administrative rewrite of the ordinances.

### Permitting

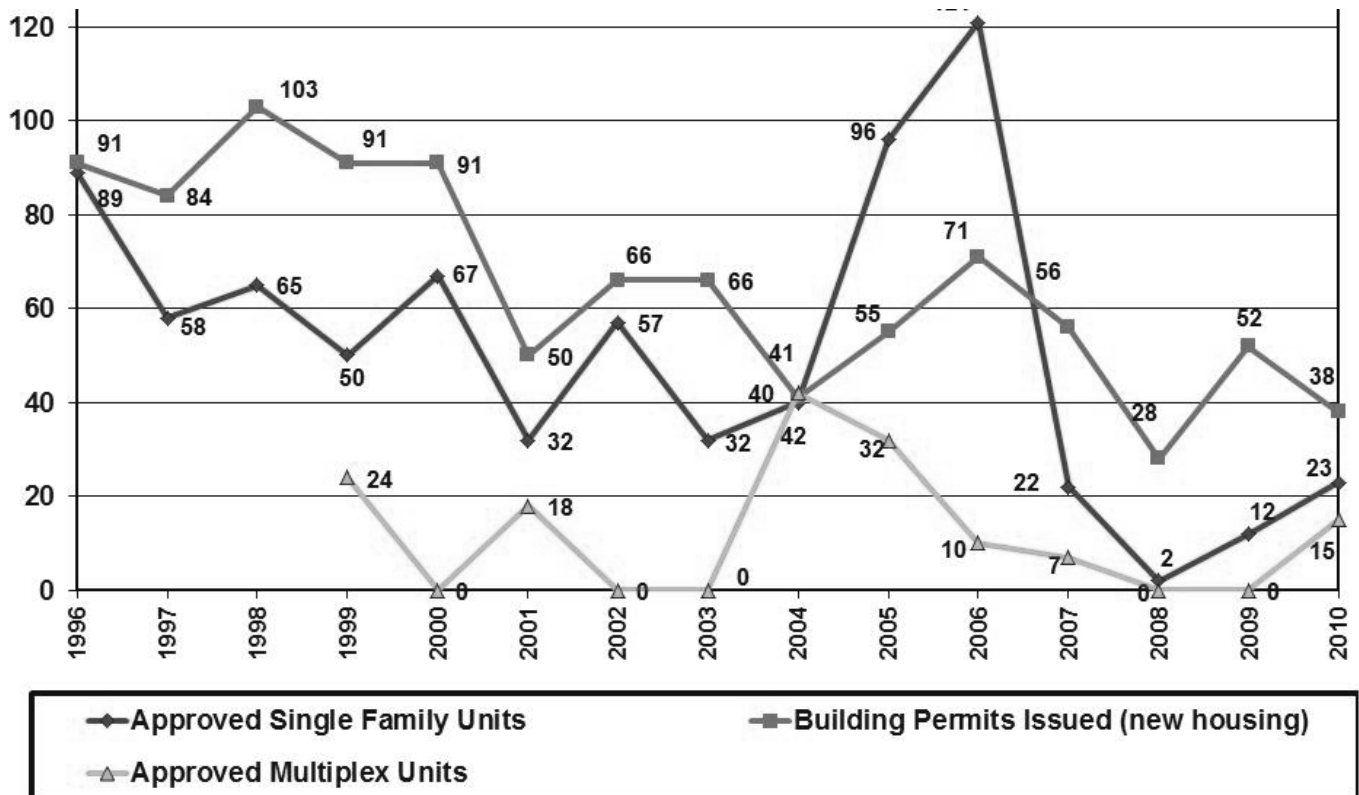
The following table shows the ten year history of permitting by the Codes Office.

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
<b>Building Permits</b>	274	361	315	307	235	228	216	194	235	<b>189</b>
<b>Other Permits</b>	NA	NA	NA	608	466	378	671	490	610	<b>772</b>
<b>New Commercial</b>	2	4	1	3	1	3	8	18	1	<b>14</b>
<b>TOTALS</b>	NA	NA	NA	<b>918</b>	<b>702</b>	<b>609</b>	<b>895</b>	<b>702</b>	<b>846</b>	<b>975</b>

## Planning Board Activities

Falmouth experienced a modest increase in newly-approved residential projects in 2010.

- The Planning Board approved four private ways, one new subdivision, and two subdivision amendments for a total of 38 new housing units.



- Non-residential projects approved in 2010 include:
  - ◇ New 3,500 square foot Norway Savings Bank at 266 Route One;
  - ◇ New 10,870 square foot office/warehouse/light manufacturing building for Tidesmart/emg3 at 380 Route One;
  - ◇ Redevelopment of a 15,100 square foot building into three tenants spaces at the Bangor Savings Bank Plaza at 215 Route One;
  - ◇ 7,000 square foot building renovation and associated site improvements at Handy Boat;
  - ◇ Final subdivision approval for the 18-lot Hundred Acre Woods Subdivision off Blackstrap Road;
  - ◇ Renovation/expansion of the Main Lodge at Oceanview. (15 new units; 12 expanded units).



Norway Savings Bank—266 Route One



Bangor Savings Bank Plaza—215 Route One



*Jen Phinney,  
Information Systems Director*

# Information Systems

The mission of this department is to develop, maintain, training and oversee the Town's information systems. This includes supporting users, hardware and software, GIS administration, training, website maintenance, phone system, security system maintenance, Cable TV administration and the Town's wide area network.

## Highlights of the Year:

- Provided full-time computer support to the town's 130 users, 9 remote sites, and 24 network servers.
- Conducted an Information Technology Network Discovery and Strategic Plan for the One Falmouth Committee. This plan reviewed both the Town and School Information Technology Departments and provided recommendations for the two departments to work together.
- Consolidated Dispatch operations with the Town of Yarmouth and North Yarmouth. The consolidation included creating an IMC multi-agency database, installing a new server for Yarmouth to connect to IMC via citrix, and created a VPN for monitoring their security cameras.
- Upgraded Microsoft Office 2003 to Microsoft Office 2010 and provided training to all users. Upgraded the Town's Barracuda spam filter appliance. Upgraded PC's and laptops that were up for replacement. Upgraded VUEWorks to latest release and worked with Wastewater and Public Works on updating their asset management data.
- Continuous support and maintenance on the Town's website.
- Continued negotiations on the Time Warner Franchise Agreement. Time Warner has paid the Town almost \$100,000 in past due money this year.
- Broadcast and recorded over 85 meetings and presentations including Town Council, Planning Board, School Board, Zoning Board, Debate night, Assessment Hearings, Public Safety and special meetings.
- Produced, shot and edited several special programs. Programs included eight Metro Video Ads, Comprehensive Plan Survey Video, Summer Youth Employment Project – River Point, Falmouth ME and PACTS (Portland Area Comprehensive Transportation System) videos.
- Received the CPGOG Award for the PACTS video.
- Downloaded over 320 hours of programming that was placed on Channel 2 schedule each week.
- Trained a new broadcast assistant to assist with broadcasting and indexing of meetings.





Anne Gregory,  
Assessor

# Assessing Department

The Assessor is responsible for the discovery and determination of market value for all real and personal property for the collection of property taxes. These duties and responsibilities are completed annually and must comply with Maine's property tax laws.

## Highlights of the Year:

While the real estate market is still slow in comparison to 2006-07 with regards to building activity and property transfers, this office was busy reviewing refinancing appraisals submitted by property owners.

For the purpose of municipal property tax collection, Maine's constitution requires that all real and personal property be assessed equitably in accordance with market value. Since market value is constantly changing and revaluations take two years to complete and implement, market value is established for a certain point in time. In other words, the 2010 assessed values were generated from the 2008 revaluation model. In order to respond to a more current market, we would conduct another revaluation.

The only purpose for determining assessed values is to allocate that portion of the Town's budget collected from the property tax. When all similarly situated properties are assessed comparably, equity is maintained. Please visit our website for town-wide assessment data and individual property record cards to determine if your property's assessed value is equitable in comparison to other similar properties.

The processing of personal property/business equipment accounts has become more time consuming due to the State mandated BETE and BETR programs. BETE exempts certain business equipment. The State reimburses the municipality a certain percentage of the lost revenue. For BETR, the State reimburses the business owner for certain equipment after the tax bill has been paid.

I would like to thank Administrative Assistant Pamela Given, Data Collection and Revaluation Consultant Diana Calder along with Town Hall Receptionist Shari Kraljic for their dedication, hard work and support during the past year. Our goal is to treat the taxpayers as our customers. We hope we have succeeded.

Please visit or call our office to review your property's data and assessed value calculation. For tax maps, property sales, property record cards and annual assessment data, please visit our web pages at [http://www.town.falmouth.me.us/Pages/FalmouthME\\_Assessor/index](http://www.town.falmouth.me.us/Pages/FalmouthME_Assessor/index).

### **From Budget to Tax Bill**

**Portion of Budget funded by Property Tax:** \$27,447,387 (FY10/11)  
 $\div$  = **\$.01235 Tax Rate**  
**Town's Taxable Value:** \$2,222,460,500 (4/1/10)

	<u>No Homestead Exemption</u>	<u>With Homestead Exemption</u>
<b>Property Value</b>	\$475,000	\$475,000 - \$10,000 = \$465,000
<b>X Tax Rate</b>	<u>X .01235</u>	<u>X .01235</u>
<b>Tax Bill</b>	\$5,866.25	\$5,742.75

\*\$10,000 Homestead Exemption X \$.01235 Tax Rate = \$123.50 annual property tax relief.

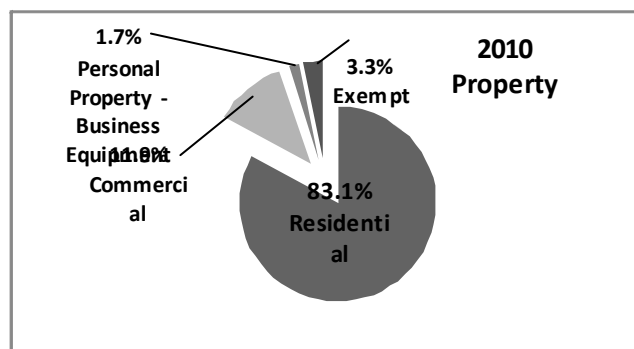


## STATISTICS CORNER . . . .

The April 1, 2010, assessment year included the following activity from 4/09 to 3/10:

5,223	Real Estate Parcels @ 4,859 residential, 215 commercial and 159 exempt.
516	Personal Property business accounts.
2,994	Homestead Exemptions @ \$10,000
289	Veteran Exemptions @ \$6,000 and \$50,000 for paraplegic veterans.
9	Blind Exemptions.
55	Parcels classifying 1,450 acres in Tree Growth classification program.
13	Parcels classifying 497 acres in Farmland classification program.
3	Parcels classifying 65 acres in Open Space classification program.
410	Deeds recorded @ Registry of Deeds.
72	BETR forms for businesses applying for reimbursement of personal property taxes.
31	BETE accounts for businesses with exempt personal property equipment.
521	Site inspections for data collection of building changes.
6	Net new lots created (new lots less deleted/combined lots).
\$2,296,130,500	Total Real Property Value.
+35,325,100	Total Personal Property/Business Equipment Value.
-77,053,100	Less Exempt Real Property Value.
-2,002,000	Less Personal Exemptions (Veterans, Blind, Parsonages) not reimbursed by State.
-14,970,000	Less 50% Homestead Exemptions not reimbursed by State.
-123,839,600	Total TIF (Tax Increment Financing) Districts' captured real & personal property value; taxes generated from TIF assessments applied to specific TIF projects.
\$2,116,536,200	Total Non TIF Taxable Value

<b>* IMPORTANT DATES *</b>	
<b>April 1, 2010 Assessment Year Town Fiscal Year 7/1/10 to 6/30/11</b>	
<b>April 1, 2010</b>	<b>Ownership &amp; Assessment of Property Fixed</b> (State Taxation Law Title 36 §502)
<b>July 1, 2010</b>	<b>Beginning of Municipal Fiscal Year</b> (determined by Town Charter)
<b>September 15, 2010</b>	<b>Commitment Date - Tax Rolls committed to Tax Collector</b> (determined by Assessor)
<b>November 4, 2010</b>	<b>First Half of FY 10/11 Annual Tax Due Date</b> (determined by Town Council)
<b>December 1, 2010</b>	<b>Total Personal Property Tax Due</b> (determined by Town Council)
<b>March 17, 2011</b>	<b>Deadline for Filing Abatement Appeals</b> (185 days after Commitment, Title 36 §841)
<b>May 5, 2011</b>	<b>Second Half of FY 10/11 Annual Tax Due Date</b> (determined by Town Council)
<b>June 30, 2011</b>	<b>End of Municipal Fiscal Year</b> (determined by Town Charter)



### PROPERTY TAX RELIEF

The **Maine Residents Property Tax & Rent Refund "Circuit Breaker" program** is administered by the State. Eligible Maine residents can receive a partial refund of property taxes and/or rent paid on their primary residence. File online at <http://www.maine.gov/revenue> (click on Tax Relief) or call 207-626-8475 weekdays 8am to 5pm).

Please visit our website at [www.town.falmouth.me.us/Pages/FalmouthME\\_Assessor/index](http://www.town.falmouth.me.us/Pages/FalmouthME_Assessor/index) or contact the Assessing Office for information about **Veteran, Homestead & Blind Exemptions, Tree Growth, Open Space & Farmland Classifications, and Charitable & Benevolent Institutions.**



*Howard Rice, Chief of Fire-EMS*

# Fire-EMS Annual Report

**“Great People Serving a Great Town”**

The Fire-EMS Department provides fire and emergency medical services to the citizens of Falmouth. Operating from three fire stations, the mostly volunteer department is active in the community with a variety of programming and public education initiatives.

## **Office Organization and Staffing**

Falmouth Fire-EMS is a combination department comprised of three full-time employees, 13 part-time per-diem employees, and 104 volunteer, paid on call, members. The department is led by Chief Howard Rice, Jr., who has served as the town's fire chief since September 2007.

Assistant Chief Doug Patey serves as the department's lead paramedic and coordinates fire code and plans review in addition to performing as second in command for the department. He has served in his current position since March 2008.

Denise Gibson is the newest member of the administrative staff and was hired as the new Office Administrator in December 2010. Denise brings 17 years of fire and EMS experience combined with an office administration background to the department. She performs critical tasks such as department payroll, scheduling, accounts payable, and incident reporting in addition to staffing the backup ambulance and fire apparatus for daytime emergencies.

Falmouth Fire-EMS is covered 24-hours per day, 7 days a week with a Per-Diem Firefighter/Paramedic who staffs an ambulance at Central Station and, along with volunteer members, responds to all medical and fire emergencies across town. The ambulance is equipped with firefighting tools including breathing apparatus and hand tools, as well as air monitoring equipment, allowing the crew to work with responding volunteer firefighters who arrive on the fire apparatus. At nearly all hours of the day there is at least one volunteer EMT on duty at Central with the Per-Diem Firefighter/Paramedic. In addition to responding to an average of four emergency calls per day, the Per-Diem FF/Medic maintains equipment, completes reports, and performs various fire prevention tasks.

Over 100 dedicated people currently volunteer to respond to emergencies, train, and perform fire prevention functions in Falmouth. Assisting the Headquarters Staff with managing the crews are two volunteer Deputy Chiefs, Jay Hallett and Tom Martelle. The Deputy Chiefs work with the Station Captains and Company Lieutenants to manage and lead the firefighters and EMT's. Currently, there are three Captains and ten Lieutenants in the department. These officers meet monthly with the Administrative Staff to analyze, update and implement the management plan of the department, as well as attend weekly training to lead their crews.

## **Student Live-in Program**

Since August 2009, the Falmouth Fire-EMS Department has been an active participant in the Southern Maine Community College (SMCC) Public Safety Live-in Program. The program, started in Scarborough and South Portland over 20 years ago, provides full-time college students a bunk room at a local Fire Station in return for providing service to the Fire-EMS Department.

In 2010, three full-time college students resided at the Winn Road Fire Station. Each student provided 12 hours of on-duty coverage at Central Station, in addition to providing on-call volunteer coverage at least 5 nights per week from the Winn Road Station. They also attended weekly department trainings with the rest of the membership, and assisted with fire prevention, child passenger safety, and life safety inspections. The three live-in students at Station 4 combined to respond to 718 emergencies in 2010.

## **Coverage at Events**

Falmouth Fire-EMS provides EMS coverage at many town sporting events. An ambulance was staffed for all varsity and junior varsity home football games in 2010, as well as the cross country championships at Community Park, the Fall Soccer Classic, and the Maine Marathon.



### **Public Education/Fire Prevention/Life Safety Activities**

The Falmouth Fire-EMS Department visits schools and daycare providers to discuss fire safety and also hosts groups at the fire station for tours and discussions. During Fire Prevention Week in October 2010, Falmouth Fire-EMS visited eight daycares and pre-schools and spoke with over 300 children. The department also presented life safety workshops and training at OceanView, Sedgewood Commons, and the Blackstone Apartments. The topics included fire safety, injury prevention (slips and falls), and medication lists for the ambulance.

### **Training**

In 2010, Falmouth Fire-EMS continued to enhance the training of the department membership. After a nationally certified Firefighter Level I and II program in 2009, the department hosted a nationally certified Fire Instructor I and II program. This initiative consisted of a 15-week program with a combination of textbook reading, online testing, and classroom presentations. Each student had to complete two presentations, with the final presentation presented to outside fire service professionals. At the end, 22 members of the department received National Pro-Board Certification at Fire and Emergency Services Instructor Levels I and II. The time spent by students to complete the coursework and certification totaled over 1,600 volunteer hours.

### **Emergency Management**

Falmouth Emergency Management is led by Chief Rice who also serves as the EMA Director. In 2010, EMA continued to respond to and plan for emergencies by working with County and State EMA officials on updating the State's hazard mitigation plan and instituting a new Emergency Notification System. The group coordinated the town's emergency efforts during the heavy rain storm on March 28-29, 2010 as well as the major wind storm on November 7, 2010.

The Emergency Notification System alerts a pager, cell phone, or e-mail address about major events including, but not limited to, shelter openings and closings, major road closures, widespread flood warnings, and emergency evacuations. To sign up for the notification system, please visit the EMA website at <http://www.town.falmouth.me.us/vsubscriber>.

The Emergency Management Hotline, established in 2009, is used to provide any needed warnings or instructions to the public during an emergency. The hotline, (207) 699-5241, contains a message that is updated during emergencies. It was used in 2010 to provide information on the road closures in March as well as the widespread power outages associated with the wind storm in November. When a major emergency occurs in Falmouth, residents can use the number to obtain information such as shelter locations, road closures, and other details.

### **Car Seat Inspections**

Falmouth Fire-EMS continues to coordinate the most widely attended car seat inspection station in the State of Maine. In 2010, 434 car seats were inspected at the monthly car seat inspection station at Central Station as well as at other community events sponsored by Falmouth Fire-EMS. Over 500 parents attended the events to receive instruction and education to properly and safely transport their children.

### **Membership**

Being a Firefighter or Emergency Medical Technician requires many hours of training. Falmouth Fire-EMS is proud to have a large number of individuals who have worked hard to obtain and maintain certification in both fire and EMS. The current roster now includes four members who have completed both Fire Officer Levels I and II, 23 members who have completed both Fire Instructor Levels I and II, three members who have completed Fire Instructor Level I, 53 members who have completed both Firefighter Levels I and II, 10 members who have completed Firefighter Level I, and 80 members who have current EMS certifications. The department trains each Monday night for two hours weekly to remain up to date with new technology, techniques, and information.

If you would like more information about Fire-EMS membership, please come to Central Station or visit our website at: <http://www.town.falmouth.me.us/fire>.





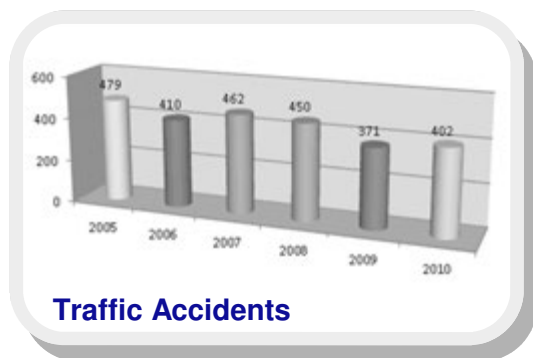
Edward J. Tolan,  
Chief of Police

# Police Department

The Falmouth Police Department has experienced an exciting and challenging year with several retirements, new employees, promotions and the expansion of dispatch services.

In the summer of 2010, the Yarmouth Police and Fire Departments along with North Yarmouth Fire Department, contracted dispatch services through the Falmouth Police Department. This regionalized partnership has been financially beneficial for the town. We are providing a higher level of service and saving the tax payers approximately \$50,000 annually in operating costs. The first six months of operation has placed the Falmouth Regional Communications Center as one of the best in Maine. The highly trained dispatchers continue the "small town" appeal and service level but maintain the highest level of professional standards and training in the region.

During 2010, the department has expanded its crime scene processing with DNA swabbing, enhanced print extraction and detail photographs. Working as part of the Regional Crime Lab Coalition, the department was able to identify three criminal suspects involved in burglaries in our community utilizing DNA and fingerprints. These suspects would not have been identified two years ago, but because of the latest technology in crime detection, training and dedicated personnel, we were able to identify them. In addition, the follow through and commitment from our Criminal Investigative Division has seen the department crime clearance rate triple to 37% for 2010, one of the highest clearance rates in Cumberland County.



## Promotions

**Officer Jeff Pardue** was hired in July 2010 and completed 18 weeks at the Maine Criminal Justice Academy in late December. Jeff is from Kennebunk and has a Bachelor's Degree in Communications from Endicott College. Jeff's strong communications skills, high intellect and commitment to the team will make him an outstanding officer.

**Officer Lucas Hallett** was hired in July 2010 and completed 18 weeks at the Maine Criminal Justice Academy in late December. Luke is a Falmouth native with a strong family history of community service in town. Luke served his country in the US Marine Corps with two tours of duty in Iraq. Luke's knowledge of the town and dedication to the citizens of Falmouth is unmatched and we are excited to have him with us. Luke has an Associate's Degree in General Studies from American Military University.

**Officer Kerry Warner** was hired in December 2010 and has full-time experience with the Bangor Police Department for 6 years as a patrol officer and detective. Kerry has a Bachelor's Degree from the University of Maine in Kinesiology. Kerry's strong personality and high intellect made her a stand out in the hiring process. Kerry truly has a passion and talent for community service and has already made many contributions in the department.

**Dispatcher Deborah Frye** was hired in July 2010 to meet the demands from increased services for Yarmouth and North Yarmouth at the RCC. Deb brings over 30 years of experience from the Yarmouth Police Department and her dedication, calming voice and experience has been instrumental during the smooth transition.

**Dispatcher Lee Ruby** was hired in July 2010. Lee has several years of experience with the Yarmouth Police Department and brings with him detailed knowledge of fire and police operations and impeccable computer skills. Lee's strong dispatching skills only enhance this fine group of professionals.

**Asst. Harbor Master Ken Walberg** was hired in May 2010, to assist with harbor operations. Ken recently retired from the United States Coast Guard (USCG) as Chief of Operations in South Portland with over twenty years of service. Ken played a large role during the Sept 11, 2001, attacks in New York City where he managed several boat teams in the evacuation of Manhattan Island by water. Ken's easy personality, solid leadership and experience will only enhance an already strong harbor team

In February 2010, **Officer George Savidge** was promoted to Sergeant. Sgt. Savidge has been with the department for over 7 years and is a lead instructor for the department. Sgt. Savidge is a Falmouth native and his strong leadership, tactician and instructor skills are recognized throughout the law enforcement community. Sgt. Savidge is assigned to patrol and will oversee the training division.

In March 2010, **Officer Kevin Conger** was promoted to Sergeant. Sgt. Conger has been with the department for over 5 years. Sgt. Conger's enthusiasm and spirit of teamwork was instrumental to his success. Sgt. Conger is assigned to patrol and he is also the handler for K-9 Maxi. Along with those duties, Sgt. Conger will also oversee the traffic division.

### Highlights of the year

- K-9 Maxi and Sgt. Conger obtained narcotic certification.
- K-9 Maxi was recognized by the United States Police Canine Association for an outstanding drug search that disclosed numerous amounts of drugs and seized property valued at over one million dollars.
- Officers and dispatchers attended over **1400 hours** of training during the year.
- Department received over \$1600 in drug seizure money from the actions of K-9 Maxi and Sgt. Conger.
- Officers issued **4,420** traffic summons and written warnings for 2010, a 25% increase from 2009.
- Officers responded to **27,248** calls for service.
- Monthly productivity reports continue to be posted on our webpage highlighting activity.
- Officers responded to **274** motor vehicle crashes in 2010 with two fatalities.
- Mandatory training completed online saved the department substantial overtime costs.
- Citizens Police Academy involving the Falmouth Police Department completed its second successful class in the fall of 2010.
- The department was awarded a **\$31,123 grant** to install a radio voter system on Cousins Island to assist the Yarmouth, Cumberland and Falmouth Police and Fire Departments with enhanced communications while operating on the islands, waterways and along the Route 1 and Route 88 corridors.





### Harbor Highlights

- A **\$6,000 grant** allowed the department to purchase a laptop computer, radio headsets for boat operations and safety equipment for the marine unit.
- Achieved great success with the new online mooring program, which provides our mooring holders and mooring companies ease and convenience while enhancing our management of the harbor.
- Continued to mediate and work with the citizens and Harbor Committee to resolve all operational issues in a timely and professional manner.
- Assisted the USCG with several high profile rescue and recovery operations.
- Participated in *Operation Dry Water* with USCG, focusing on individuals operating their boats while under the influence of drugs or intoxicating liquor.
- Installed new septic *pump out* at Town Landing.
- The department was awarded **\$9000** to install a **Forward Looking Infrared Radiation** device onto the boat to assist with poor weather rescue operation. The Falmouth Marine Unit is one of only two in the region to deploy the F.L.I.R. system.

### We Remind all Residents

- Be sure that your street address number is clearly visible for responding emergency personnel
- No vehicles can be parked on a Town maintained road between the hours of midnight and 6:00 am. from November 15 to April 15. During an announced parking ban, vehicles may be towed at the owner's expense if parked on the street.
- The Department offers a Reassurance Program for residents living alone. Contact the communications center at 781-2300 for more information.
- **Do Not** contact the Department concerning school closures for inclement weather. Please watch the local television stations or contact the school. Dispatchers are usually busy with storm related emergencies at this time.
- Obey all posted speeds, especially those in residential and school areas.

*The men and women of the Falmouth Police Department want to thank the citizens of Falmouth for their continued support and assistance.*

#### **CRIME PREVENTION TIPS:**

Please visit [www.town.falmouth.me.us/police](http://www.town.falmouth.me.us/police)

#### **IMPORTANT NUMBERS**

Emergency Police, Fire or Rescue: Dial **911**

Additional emergency number and from a cell phone...**781-4242**

*(Dialing 911 from a cellular telephone will connect you to the State Police)*

**Police Non-Emergency 781-2300**

**Police Fax 781-3448**

**Police TTY 781-4154**





*Lucky D'Ascanio,  
Community Programs Director*

# Community Programs Department

**Falmouth Community Programs (FCP) comprises three divisions: adult education, recreation, and facilities scheduling which are responsible for:**

- Providing supplementary educational, active and passive recreational as well as social and cultural opportunities for members of our community.
- Providing community education/enrichment programming, recreational and instructional athletic opportunities.
- Scheduling all school/town facilities for community use.

All Adult Education and Recreation offerings are in the FCP seasonal brochures that are published online at [www.town.falmouth.me.us](http://www.town.falmouth.me.us) in April, August and December.

## **Office Organization and Staffing**

The Department relies on four full-time staff and one part-time staff member including: Lucky D'Ascanio, Director; Matt Gilbert, Assistant Director whose duties include Athletics and Facilities Scheduling; Kate Harris, Recreation Program Coordinator; Heidi Hugo, Administrative Assistant/Programmer and Denise Macaronas, Senior Program Coordinator.

## **Department Accomplishments**

During the past year, 456 Recreation and Adult Education programs were offered attracting 3,400 Recreation and 3,200 Adult Education participants. In addition to regular programming, the department sold over 1,600 discount movie tickets to Regal Cinemas and the Cinemagic Stadium and Grand Theaters for a savings of over \$3,000 for resident movie-goers. Also as a benefit to citizens, FCP manages discount ski promotions for Sunday River, Sugarloaf, Shawnee Peak and also offers discount Portland Pirates and Seacoast SnoPark tickets in the winter and in the summer offers discount tickets to Funtown/Splashtown, Aquaboggan, Water Country and Seacoast Fun Park. To date, nearly 97% of facility reservations and 31% of program registrations are being done online using the ActiveNet registration program.

Falmouth Community Programs is now accepting registrations for the High School/Middle School Athletic & Activities Participation Fee implementation. This was a joint effort between the Falmouth School Department and FCP as part of a "One Falmouth" initiative. With a registration system already in place, FCP volunteered to accommodate and absorb the transaction activities as a cost saving measure in challenging economic times. By doing so, the school department did not have to hire additional support staff to handle registrations input or accounting and participants also have the option to pay using debit or credit cards. To date this implementation has proved to be a successful joint venture for both parties.

Also in 2010, FCP once again provided \$2000 in department scholarships and the Falmouth Education Foundation (FEF) matched those dollars in FEF grant funds which enabled many Falmouth children the opportunity to participate in summer programming. FCP is very grateful to the Falmouth Educational Foundation for their continued generosity and support of our participants and programming.

## **Adult Education Division**

Adult Education and Senior Programming offer a variety of programs for the enrichment of Falmouth's adult residents. Courses and offerings provide lifelong opportunities for new skills, vocational training, health and fitness, as well as social network and relationship building prospects. Program development occurs at several levels which include staff creativity, current and past student requests, instructor inquiry, and local resident expertise.



By retaining and recruiting talented and accomplished instructors, FCP is able to offer these affordable programs for the community several times each year. Many successful events and trips are also offered through co-sponsorship with neighboring communities. During the past year, the department offered over 207 successful classes, programs, trips and other offerings with a total enrollment of over 3500 participants. A trip to Vermont's Shelburne Museum and Cabot Creamery as well as a Rockette's spectacular holiday show at the Providence Performing Arts Center in Rhode Island were among the many trips and tours enjoyed by residents. Popular staple programs included the Travelogue Series (now in its 24th year),

All Support Art Group, and the Village Park Summer Concert Series which offered five concerts last summer averaging close to 200 concert goers per performance.

The Holiday Tree Lighting attracted nearly 500 citizens, young and old alike, and was a success with cookie decorating and crafts, and a special visit with Santa. The enrichment series continues to provide creative outlets for many residents. New programs introduced this year included Conversational Italian, Felted Hat Workshop, and acrylic painting classes. Coaching Clinics continue to certify many coaches each season with over 350 coaches NYSCA certified.

### Recreation Division

Recreation programming through FCP targets the resident youth population by providing passive and active year-round recreational opportunities. This is accomplished by developing educational and instructional athletic, arts and crafts and science programming, and also by creating opportunities for social, behavioral, and physical development as well as environmental awareness. Offering safe, educational, and fun programs that allow for self-expression and help to build self-confidence are the cornerstones of the recreation foundation. All of these ideals are brought together with the common goal of contributing to the total health and well being of our youth population and enhancing the quality of life for them in our community. A variety of sports and recreational activities (for pre-school through middle school) are offered, as well as planned activities for early release days.

New programs for 2010 included Falmouth 4-Miler Road Race, Art classes for both elementary and middle school, Ultimate Frisbee, Creative Drama, as well as a White Water Rafting Trip. Many of these programs are being taught by current teachers in the Falmouth School system and we appreciate their willingness to work with us and offer programs for the community.



### Facilities Scheduling



The Town of Falmouth and the Falmouth School Department recognize that all public facilities are supported by local tax dollars and through FCP have made the facilities available to responsible community groups and individuals when not in use by the school department or town. FCP has the year-round responsibility of scheduling all school facilities and municipal park facilities as well as maintaining accurate calendars for each of those facilities. The online calendar continues to serve as a valuable community tool by displaying immediate availability for facilities. The success of the scheduling system relies on communication between many town and school departments, as well as community groups and individuals. FCP continues to assist area non-profits including the American Cancer Society and American Red Cross with their scheduling needs.

In 2010, FCP assisted more than 90 different groups including basketball, soccer, lacrosse, volleyball and baseball teams as well as Girl Scouts, musical groups, adult education programs, SAT programs, teacher mentoring programs and State of Maine Departments in securing facilities for their programs.



Jay Reynolds,  
*Parks and Public Works Director*

## Parks & Public Works Department

The Parks and Public Works Department accomplished many goals in 2010. During the year, the organizational structure was altered to convert the assistant director position into the Town Engineer position. This position was filled by Jonathan Earle in July. Also, Jay Reynolds was promoted to Parks and Public Works Director in April. Other notable personnel events included the hiring of Tim Martin in the Public Works/Transfer Station Divisions, and Peter Marlowe reaching the “25-years of service” milestone with the Town. In addition, Public Works employees Chris Bolduc and Dave Baker competed in the statewide “snow plow rodeo championship.” They finished in 2nd place for Cumberland County and 2nd place for the State of Maine.

The Parks and Public Works Department manages the following operational areas:

- **Engineering and Capital Improvements**
- **Streets and Right of Ways**
- **Solid Waste, Recycling, and Transfer Station**
- **Parks and Public Spaces**
- **Fleet Maintenance**

### Capital Improvement Projects

The Middle Road reconstruction project that began in 2009 was completed in June. The Town’s annual paving program included resurfacing portions of Winn Road, Foreside Road, Hurricane Road, and other residential streets. Also, the first phase of reconstructing Ledgewood Drive was completed in November. New sidewalks were installed as part of the project. In late fall, staff began working with their design engineer to begin preparing for 2011 roadway projects.



Shoreline Drive: In an effort to protect the Town’s roadway and utility infrastructure, the Town hired a civil engineering firm to provide a technical report on slope stability. This report was finalized in October and as part of its findings, it recommends that stabilizing one area along Shoreline Drive occur within the next 12 months. Project development is anticipated to occur in 2011.



### Transportation Planning and Asset Management

The Parks and Public Works Department worked with an engineering consultant throughout the year to finalize the Town’s Transportation Master Plan. The plan provides technical information such as road condition, traffic volumes, intersection analysis, and more. Also, new software is now being used by the department to improve evaluating roads for future improvements, which assists the department with prioritizing capital projects. The software is also streamlining the department’s workflow and allows for better tracking, records management, and customer service.

At the State level, there were two major legislative areas that were topics of importance to municipalities, and more specifically, roads and infrastructure. In 2010, the “Highway Simplification Study” was initiated in an effort to simplify the road classification system and provide better customer service at the State and local levels. The other legislation of importance was LD 1725, commonly known as the “Culvert law.” This bill proposed significant changes to permitting requirements for replacing drainage culverts. As a result of increased municipal input, the final adopted bill did not impact towns and cities as much as originally proposed.

## Roads and Right-of-Ways

In 2010, Falmouth accepted the following streets under its new ordinance requirements: Red Oak Drive, Spoondrift Road, Arborside Drive, Wisteria Circle, and Ledge Rock Circle.

The public works division experienced light snowfall amounts and storm frequencies, which helped the Town's budget in a time when the Town was experiencing revenue shortfalls. In the spring, summer, and fall, the Public Works Division completed many pavement repairs as well as storm drain system repairs. This work ensures that Falmouth's roads and private properties are less susceptible to flooding. This work also extends the repaving cycles for roads and provides safe travel for bicyclists, motorists, and pedestrians. For more information on the department's operations, please visit: [www.town.falmouth.me.us/Pages/FalmouthME\\_DPW/index](http://www.town.falmouth.me.us/Pages/FalmouthME_DPW/index).

## Parks and Public Spaces

In an effort to collaborate with Parks, Open Space, Community Programs, Trails, and Falmouth Land Trust, the Town assembled a "Land Management Team" in 2010. As part of their work, a new website was created that features 28 of the Town's parks and publicly accessible lands. The website provides detailed information for accessing and enjoying these properties and it can be viewed at: [www.town.falmouth.me.us/Pages/FalmouthME\\_Parks/landmgmt](http://www.town.falmouth.me.us/Pages/FalmouthME_Parks/landmgmt). Also, a brochure was developed, which includes maps, descriptions, and other information pertaining to some of the prominent properties in Falmouth.

In Fall 2010, the Legion Field Drainage Improvements project was completed. This project involved new drainage infrastructure to address water/ponding issues throughout the entire facility. Additional improvements include the repair, repaving, and restriping of the Tennis Courts at Legion Field.

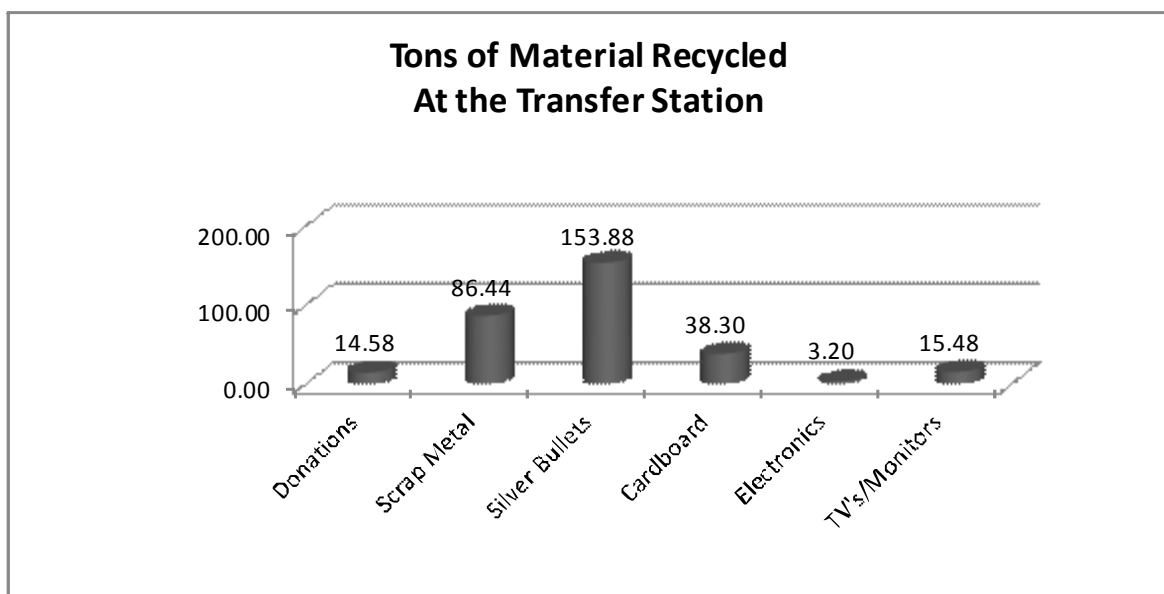
The Parks division hosted numerous annual events at park facilities including the fall classic soccer tournament, the ultimate frisbee tournament, Falmouth striders and the holiday tree lighting event.

## Vehicle Maintenance

The Vehicle Maintenance division performed its annual maintenance, servicing, and state inspections for both the municipal and school fleets. The division processed 660 repair orders in 2010.

## Transfer Station

The Transfer station continued to provide recycling services for Falmouth residents. This table shows some of the amounts of materials recycled in 2010.







Pete Clark,  
Superintendent

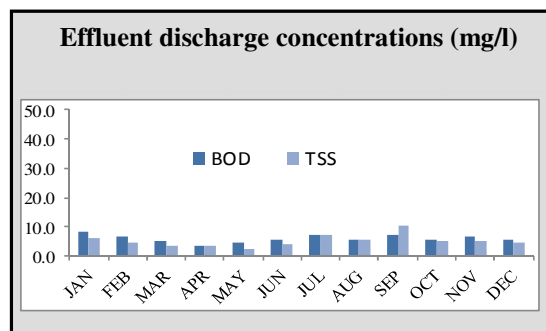
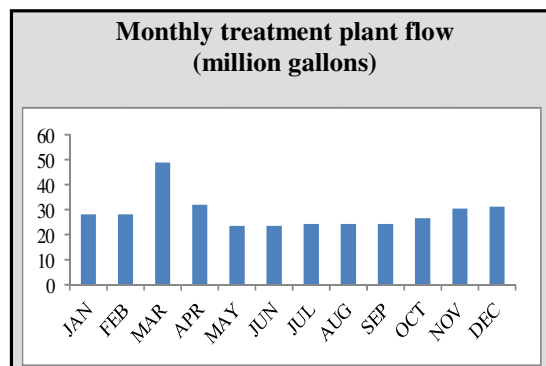
## Water Pollution Control

2010 provided another busy year for the wastewater department. Projects last year included major upgrades at three stations, replacing an existing forcemain with a larger diameter line, continued evaluation of underground structures and our radio telemetry system, and additional implementation of our asset management system. Staff continue to optimize plant operation and system crews stayed busy operating and maintaining the 28 pump stations and over 60 miles of sewer lines.

Sewage flow was comparatively high through 2010 with the month of March showing one of the highest totals ever recorded. 2010 also included several fairly severe storms that included unusually high rainfalls. Despite these high flows, plant operation and performance were consistently very efficient. Lab analyses of conventional pollutant levels in our discharge, suspended solids (TSS) and biochemical oxygen demand (BOD), were much less than the 30 mg/l allowed by our license.

Construction activities included replacing roughly 3,200 feet of forcemain in Winn Road and complete retrofit of two pumps stations. These upgrades included new larger capacity pumps, new electrical service and controls and the addition of new standby generators. We also added a new standby generator at one other station. In addition, studies were conducted of the structural integrity of all underground metal stations. This review found that these “can” stations remain in very serviceable condition after over forty years. A radio pathway study to identify and test newer telemetry hardware indicated that the newer technologies would be very difficult to effectively implement without numerous “repeater” sites.

Disposable wipes are increasingly a problem as more and more of these products come to market and subsequently get flushed into the sewer system. Once flushed, these products do not break down and plug the pumps in our system. Even pumps that are designed to alleviate plugging are usually not able to pass these “wipes” which just build up until the pump is completely clogged. At most of our stations the pumps weigh several hundred pounds. They need to be removed with a portable crane to clean. This plugging can result in backups or overflows, increased power consumption, the possibility for equipment damage or someone getting injured. This is an unnecessary cost to our users and nuisance for the department’s employees who respond to clear the plugged pump day and night. Our response typically involves two people, perhaps on overtime and a crane truck. Our understanding is that these materials are also a problem in septic tanks so the problem is not just for those who are connected to the public sewer. We recommend and hope you will dispose of these type materials with your household trash.





Barbara Powers,  
Superintendent of Schools

# School Department

## Superintendent's Report

This spring we were honored to learn that Falmouth was just named the “**Top City to Live and Learn**” by *Forbes Magazine* and GreatSchools in their second annual national study ranking public schools and cities across the United States. Falmouth schools earned an education quality score of 100.00. According to GreatSchools, “***Falmouth's got serious education chops, consistently outperforming state and national averages in achievement and earning the only perfect score on the educational quality index.***”

Certainly the 2010-2011 school year has been another very eventful year! The students and faculty of Falmouth continue to produce outstanding results in the areas of academics, the arts, athletics and co-curriculars, and service learning. Our seniors are once again headed off to outstanding colleges and universities, we had record AP enrollment in the high school, FHS students once again represented Maine in the Real World Design Challenge in Washington DC, and an associated, burgeoning interest in STEM education (Science, Technology, Engineering and Math) is headed to a school-within-a-school proposal to be developed this summer by physics and engineering teachers Andrew Njaa and John Kraljic.

Meanwhile, our athletes earned exceptional results on the tracks, fields, pools, and slopes and five teams to date earned state championships, including girls' soccer, golf, boys' indoor track, and boys' alpine and Nordic skiing. Also, Jorma Kurry was named Coach of the Year for boys' indoor track. Our drama group, musical groups, and individual musicians distinguished themselves once again, with the Middle School's jazz band, the Iron Twinkies, winning their 9<sup>th</sup> consecutive state championship. We also sent dozens of high school students on to state and New England regional choral and instrumental competitive festivals. Our debate team won the state championship and their advisor, Michelle LaFond, was named Debate Coach of the Year. Also, a team of high school students traveled to Mississippi to work on a Habitat for Humanity Project, while another group of students worked with the children of Guatemala through the Safe Passages program. Holly MacEwan, one of our service learning coordinators, was awarded the Governor's Award as the Outstanding Service-learning Practitioner in the State of Maine. The Falmouth community has much to be proud of in its schools and the efforts of all students and staff!

Teachers participated in professional learning teams again this year. Two flex days were provided in this year's school calendar and all professional staff took advantage of the time allowed. They worked before or after school throughout the year in small groups on topics intended to improve instruction, deepen content knowledge, explore instructional strategies, deepen the use of technology, or better understand the organizational and social challenges of many students. All groups will share their findings with audiences of teachers and administrators.

On March 18, we held our 5<sup>th</sup> Bi-Annual Community Dialogue at Falmouth High School. Joining the faculties of all four schools were parents, students, school board members, and town representatives. The 250 participants participated in 40 different dialogues about the future vision and goals for the Falmouth Schools. Dialogue minutes can be found at [falmouthschools.org](http://falmouthschools.org) under the Superintendent tab. A working document will be drafted this summer and presented to the School Board at the summer retreat and, later, for approval at the first regular school board meeting of the 2011-12 school year. Many thanks to all who were able to participate that day!

It has also been another challenging budget year. The end of federal stimulus dollars to both regular and special education resulted in a revenue loss of \$1.3 million. The Leadership Council and School Board worked diligently to find savings and did so in the area of enrollment fluctuations and strict adherence to class size policy, energy savings, and one campus savings. Student needs remained at the forefront of the budget proposal, with the only new program addition being a transition to all day kindergarten as the new school is scheduled to open in the fall and space is finally available. We were able to present a budget that is \$79,000 below last year's operating budget.



For the first time in several years, however, a modest mil rate increase is being proposed to offset the revenue losses along with our share of the first interest payment for the school. A vote to approve the school budget is scheduled for June 14 during the regular municipal election.

Finally, we are absolutely thrilled to be opening Falmouth Elementary School this fall, with the first day of school scheduled for September 6. This state of the art, Gold LEEDS-certified elementary school will house grades K through 5 and house nearly 900 students. Formal dedication of the new school will occur just after the start of school, as the window of time for moving in will be rather tight! We are anxious to welcome the entire community to visit this new school and to gain even more understanding about the benefits of a one-campus setting, new after school space availability, and appreciation for all the sustainable features incorporated in the design.

We are ever so grateful for the support and positive encouragement we continue to receive from the greater Falmouth community. THANK YOU for helping make Falmouth the “Top City to Live and Learn!”



Gregg Palmer,  
Principal

**Falmouth High School** continues to offer an equitable, rigorous, and relevant secondary program for all our students. When most people think of a great high school, the first dimension they consider is the caliber of its academic offerings and evidence of student success that results. Falmouth High School excels in this area. The following points serve as sample evidence:

- 11 A.P. courses taught on our campus, plus 4 more via independent study and Virtual High School
- Returning A.P. chemistry (with 35 students signed up) to the curriculum in 2011 – 2012; adding A.P. Spanish in 2012 – 2013 increasing A.P. offerings on our campus to 13 courses
- 415 A.P. exams have been ordered to be taken by FHS students in May, 2011. 378 A.P. exams given in 2010
- 72% pass rate in 2010 (a score of 3 or higher) on all A.P. exams compared to a 59% pass rate nationally
- Equity and Excellence rating is 52.7%
- Average total score on the SAT: 1653
- Offer standard and honors courses in addition to Advanced Placement
- 83% of 2010 graduates went on to a 4-year college; 8% of graduates went on to a 2-year college; 2% of graduates went on to a post-graduate program; 7% of graduates went on to work/travel/other
- Additional advanced courses include Anatomy & Physiology Honors, French V Conversation, Spanish V Honors
- 6 students commended by the National Merit Scholars Program in **2010**; 3 semi-finalists
- 6 students commended by the National Merit Scholars Program in **2011**; 3 semi-finalists; **1 National Merit Scholar winner**
- A.P. scholars for 2010 Scholars: 26; Scholars with Honor: 14; Scholars with Distinction: 28; State Scholars: 1; National Scholars: 3
- SAT Average Scores
 

		<u>Reading</u>	<u>Math</u>	<u>Writing</u>
<b>Falmouth</b>	<b>547</b>	<b>570</b>	<b>536</b>	
Maine	468	467	454	
Nation	501	516	492	
- Graduation Rate, 2010: 94.01%

The next area that might help measure a great high school would be support structures that guarantee all students find success within the school program. Examples of ways that Falmouth High School makes sure all students can succeed include a full service special education program, a tutoring center, learning labs, Academic Focus Time and an array of online learning options so that students can recover core credits.

Great high schools see students succeed in multiple ways and arenas. Several Falmouth High School student successes include a National Merit Scholar, five state championships in both academic and athletic programs, successful vocal jazz and jazz band musicians, thousands of hours of service learning and distinguished work in theater, visual art, sailing club sport, Model U.N., and robotics.

It's hard to quantify what makes a great high school, but the above summary, brief that it is, helps narrow in on some of the work that FHS does to qualify it as a truly great school thanks to its students and teachers and the community that supports learning in Falmouth, Maine.



*Sue Palfrey, Principal*

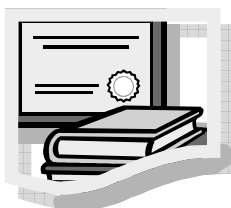
### **Falmouth Middle School**

Falmouth Middle School is home to 690 students in grades five through eight which is 13 fewer students than a year ago. We have a staff of almost 90, including teachers, support staff, educational technicians, secretaries, custodians, and administrators.

As a school, our standardized test scores continue to rank among the best in the State. In almost all cases in grades 6 through 8, Falmouth outranked other Portland suburban districts in terms of the number of students that met or exceeded standards in reading, writing, and math! We are rated as the number one Middle School in Maine by <http://www.schooldigger.com/> based on our NECAP math and reading scores!

Our students continue to perform well beyond the classroom. Our band and chorus programs are recognized at both the regional and state level and students perform well in academic competitions such as the Geography Bee, Spelling Bee and various math meets.

In addition to planning for changes next year, we continue to focus on improving teaching and learning! Rick Hogan, our Assistant Principal, is leading the adoption of a Positive Behavior Interventions and Supports (PBIS) program that is based on consistent positive behavior expectations, teaching positive behavior, and consistently responding to unacceptable behavior by using consequences that include reflections and re-learning of desired behaviors. Students chose responsibility, respect, kindness, honesty, and safety as the values that should shape our behavior. We continue our work supporting students who are struggling and have explored a number of scientifically based interventions including several web based programs that adapt to the student's level of learning and create programs that will bring students up to desired levels. Along with both PBIS and academic interventions, we monitor student progress through assessment data, grades, regular teacher input, support staff input, parent and student input, discipline logs, and attendance data. Finally, we continue to focus on instructional best practices. Both our Content Teacher Leaders and a professional learning team of teachers are reading and using the book Teach Like a Champion. Another team is focusing on unit organizers for students that provide the "big picture" view of each unit being studied including vocabulary, essential questions, resources, and an overview of the work expected. Our world language teachers have made huge strides in developing oral language assessments that can be used to monitor student progress in world languages at each of our grade levels. All in all, our staff learns and works together to provide an optimum learning experience for our students!





*Karen Boffa, Principal*

### Plummer-Motz School

Plummer-Motz School shares a common mission with Lunt School in that we foster a nurturing environment where academic, social, and emotional growth takes place. Students are encouraged to develop intellectual curiosity and appreciation for a variety of cultures. The staff strives to cultivate life long learners and responsible and respectable citizens. We invite the community to share in our belief and commitment!

This year, we are educating 312 students; 157 third graders and 155 fourth graders. Twenty-four of those students are new to Falmouth. There are 7 third grade classrooms and 7 fourth grade classrooms. Self-contained classrooms are offered at both grade levels where the classroom teacher is responsible for all of the content areas. There is also one “teaming” opportunity where two teachers work closely together.

We meet the learning needs of our students by providing standards-based, enriched instruction in reading, writing, math, science, social studies, health, and world language (Spanish in third grade and French in fourth grade). Non-competitive, skill based experiences in physical education are a regular component of each child’s week, along with computer technology, and visual and performing arts. The library, which provides services to both Plummer-Motz and Lunt Schools, is a vital key to student learning. Regarding intervention, there is a strong support system of guidance, social work, Response to Intervention (RTI), English language learning (ELL), special education and gifted education, which can respond to special student and family needs in order that every student may find success.

Many students take part in extracurricular activities offered at Plummer-Motz. At the very beginning of the year, many fourth graders choose to participate in the Theater Club, which holds a production in October. Over eighty children participate in the fourth grade chorus, which rehearses one day a week before school and includes at least two concerts every year. Kids Who Care, a charitable organization, meets after school to support a variety of outreach projects and Math Club is an opportunity for children interested in extra experiences in math. A Robotics Club fosters essential engineering and math concepts for interested fourth grade students. The Debbie Wood Memorial Fund helps the school sponsor a Homework Club throughout the year.

Professional development for staff is on going at Plummer-Motz School. Teachers work collaboratively each month in professional learning teams (PLTs), during grade level meetings, and monthly staff meetings on school and district goals. Our work includes supporting school wellness initiatives, continuing curriculum development and its connection with assessment, instruction and student learning, developing service-learning projects, expanding instructional differentiation and intervention, integrating curriculum, and promoting environmental awareness.

Finally, we have been working with the Lunt K-2 staff and the fifth grade staff on transitioning to the new school. We are looking forward to moving into the new Falmouth Elementary School this summer and thank our parents and the greater community for their continued support with this project.

### Lunt School

At Lunt School, we are a community of educators and learners who work collaboratively in order to ensure quality educational experiences for Falmouth’s Kindergarten through Grade Two students. Our student population this year is at 410. As a staff, we believe that the curriculum and programming in the primary grades form the foundation for a student’s education. High standards of teaching and learning, combined with developmentally appropriate practices, are the expectation and the norm at Lunt School. Our staff creates an atmosphere that is safe and orderly, nurturing the academic, social and emotional growth of our students.

Our curriculum benchmarks and assessments are aligned with the *Maine Learning Results*. Student assessment information has been collected for many years, providing ongoing data that validates our school-wide literacy and



*John G. Flaherty, Principal*

math instruction and progress in grades K-2. When literacy and/or math assessment results and classroom performance indicate that a child needs additional support, we have an established response system in place called *Response to Intervention*. It begins with the classroom teacher making modifications to the child's program with support from an intervention education technician. Our *Response to Intervention Team*, Student-Centered Team, reading specialists, school guidance counselor, social worker, nurse, behavior strategist and a full cadre of special education staff also provide assistance to children in need. In addition to literacy, math is an important focus at Lunt School. The basis for math instruction is *Everyday Math*, a rigorous and comprehensive curriculum that is used in many school districts across the United States. It has been extensively researched and proven to build students' mathematical knowledge from the basics to higher-level thinking and critical problem solving. It is a hands-on program that uses a spiral approach, which means skills are addressed several times throughout the school year and beyond.

We have added capacity within our staff to provide additional math intervention and we include a mathematics component to our regular benchmark assessments through AimsWeb. Our reading instruction uses leveled, guided reading books as a foundation. We focus on the five elements of reading instruction: phonics, phonemic awareness, fluency, vocabulary and comprehension.

Lunt School houses seven kindergartens, eight first and eight second grade classes. Our kindergarten program is 2½ days per week for our students. Four of our first and second grades are "looping" classes, meaning that the children remain with the same classmates and teacher for both first and second grade. ***We pride ourselves on maintaining reasonable teacher-student ratios that are consistent with best teaching practices.*** Lunt School has an outstanding professional and support staff. In addition to excellent classroom experiences, our professional teaching staff offers art, music, physical education, and library each week, guidance and social work services, intensive reading and math support through our *Response to Intervention* initiative, and a wide range of special education services. We also provide Spanish for our second grade students.

This year, eight teachers in Kindergarten through Grade Two piloted a writing program called *Being A Writer*. This is the writing curriculum that is used in Grades Three through Six. We have been impressed with the outstanding results of *Being A Writer*, and will be fully implementing it in the fall of 2011.



Polly Crowell, Director

### Falmouth Special Education

Special Education and related services are provided to students with disabilities in accordance with Federal and State laws. The Federal law, Individuals with Disabilities Education Act (IDEA), was reauthorized in December 2004 through P.L. 108-446, Chapter 101. The Maine Unified Special Education Regulations, birth through age 20, guide our practices in providing Special Education and related services to Falmouth students.

According to the Maine Unified Special Education Regulations:

*A child with a disability is an individual who: has reached the age of 3 years; has neither graduated from a secondary school program with a regular high school diploma nor reached 20 years of age at the start of the school year; and has been observed in the learning environment/classroom setting; and has been evaluated according to these rules and has been determined to have a disability which requires the provision of special education and supportive services.*

*A child with a disability is an individual who has: Autism, Deaf-Blindness, Deafness, Developmental Delay (ages 3-5), Emotional Disturbance, Hearing Impairment, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment, Speech or Language Impairment, Specific Learning Disability, Traumatic Brain Injury, Visual Impairment including Blindness.*



Currently, Falmouth has 204 students who require Special Education and related services within our schools (K-12). This number is 9.8% of our total student population and is well below the State average of 15.7%. Students with disabilities who require levels of service not available within our schools are placed in various types of special programs outside of the district.

The Special Education staff includes teachers, educational technicians, speech language pathologists, occupational therapists, social workers, and a school psychological services provider. Part-time contracted professionals provide physical therapy, child psychiatry, behavior management consultation, vocational training, services for the deaf and hard of hearing, and various types of psycho-educational assessments.

The Falmouth School Department supports, in conjunction with parents, a Special Olympics and after-school recreation program for students who do not access the general sports and recreational activities offered by the system. Our Special Olympics team has participated in a local swim meet and in a local track and field meet. Our first "Winter Invitational" held at Falmouth High School on January 28, 2011 was a huge success. Students from Falmouth and Cumberland enjoyed a beautiful afternoon of winter activities thanks to a combined effort of staff, parents and students.

The Multi-age Program serves students both in Special Education and in general education. This unique learning environment makes it possible for students who struggle in the traditional classes to experience positive and productive Middle School years. The small class size and increased amount of direct instruction and adult attention provides students with the opportunity they need to navigate successfully through Middle School.

Our "Therapeutic Kindergarten" program was developed during the 2010-11 school year and will continue as the "Therapeutic Primary" program at Falmouth Elementary School. This special program serves young children with significant emotional and behavioral needs.

Questions about Special Education are welcomed at the Special Education Office at 781-2079.

## School Board 2010-2011



Left to Right: Karen Farber, Andrew Kinley, David Snow, Racel Reed, Christopher Murray, Jr., Maggie Parrish, Evan Eklund,, Beth Franklin, Analiese Larson.



# Town of Falmouth School Department

## Statement of Revenues, Expenditures and Changes in Fund Balance

### June 30, 2010

Statement 3

**TOWN OF FALMOUTH SCHOOL DEPARTMENT**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**(Budgetary Basis of Accounting)**  
**General Fund**  
**For the year ended June 30, 2010**

	Original budget	Adjusted budget	Actual	Variance with final budget positive (negative)
Revenues:				
Taxes	\$ 18,464,501	18,464,501	<u>18,464,501</u>	-
Intergovernmental	6,459,704	5,669,432	<u>4,887,868</u>	(781,564)
Other	3,000	3,000	<u>25,270</u>	22,270
Total revenues	24,927,205	24,136,933	<u>23,377,639</u>	(759,294)
Expenditures:				
Cur-				
rent:				
Regular instruction	11,939,113	11,208,944	<u>11,022,734</u>	186,210
Special education	2,906,780	2,906,780	2,920,665	(13,885)
Career and tech education	51,110	51,110	<u>51,109</u>	1
Other instruction	708,252	708,252	<u>675,116</u>	33,136
Student staff support	2,117,345	2,057,242	1,814,191	243,051
System administration	839,652	839,652	714,562	125,090
School administration	1,067,661	1,067,661	1,044,317	23,344
Transportation	1,265,525	1,265,525	1,122,151	143,374
Maintenance	2,351,817	2,351,817	2,272,474	79,343
Debt service	1,699,950	1,699,950	1,683,552	16,398
Total expenditures	24,947,205	24,156,933	<u>23,320,871</u>	836,062
Excess (deficiency) of revenues over (under) expenditures	(20,000)	(20,000)	56,768	76,768
Other financing sources (uses):				
Transfer from Youth Alternatives	-	-	54,979	(54,979)
Transfer from Medicaid	20,000	20,000	20,000	-
Total other financing sources (uses)	20,000	20,000	74,979	(54,979)
Net change in fund balance - budgetary	\$ -	-	131,747	131,747



Lyn Sudlow,  
Library Director

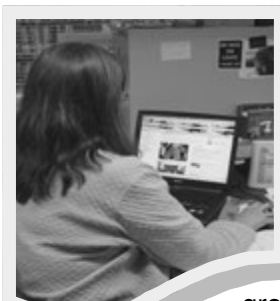
# Falmouth Memorial Library

The mission to enrich the community by providing resources and services that foster a love of reading and inspire imagination, curiosity and an open exchange of ideas and information.

## 2011 Highlights:

- Our Library had the highest per capita circulation for any Maine public library servicing a population greater than 10,000.
- We continued to work with the Town to determine space needs for the future while upgrading the current building.
- Our children's librarian, Louise Capizzo, received national recognition for her work on the Newbery Award Committee.
- Our Library received an award from the Institute for Libraries & Museums and A&E for promoting knowledge of history.

## Services and Programs



**Resources:** Hardcover Books ▪ Paperbacks ▪ Audio Books ▪ Periodicals ▪ DVDs ▪ eBooks ▪ Thousands of full-text searchable & reliable databases ▪ Readers' advisory & reference services & Readers Blog ▪ Helpful web site w/links to local & global resources

**Ongoing:** Collection development ▪ Readers' advisory service ▪ Reference service ▪ Internet & WiFi Access ▪ Weekly story times for babies & preschoolers ▪ Story times for babies and preschoolers ▪ Community Bulletin Board ▪ A Common Yarn for all ages to come together to knit or sew or tat and chat ▪ Monthly book discussion groups ▪ Wildly popular interlibrary loan service ▪ Community meeting space ▪ Outreach to the house-bound ▪ Art Shows & Exhibits

**Special Programs:** Artist Trading Card workshops ▪ Resume writing ▪ Puppet shows ▪ Stories & crafts ▪ Tax forms ▪ Beauty & the Books ▪ Holiday Revels ▪ LunchBox Friends with author visits ▪ Summer Reading Program (Make a Splash) ▪ Book sales ▪ Mock Newbery Blog & Book Club ▪ Civil War Blog ▪ Library Sundae ▪ Game Day ▪ Film showing: "A Chemical Reaction" with Paul Tukey ▪ Partnering with the Cooperative Extension for workshops ▪ Partnering with Community Programs for workshop space and exhibits.

## By the Numbers

- 148,893 books & magazines borrowed
- 42,850 DVDs, CDs, Audio Books borrowed (including 860 downloadables)
- 191,743 total items borrowed
- 141,000 visitors
- 765 new members
- 8,460 total members
- 55,697 items in our collection
- 7,860 people attended library story times and events
- 971 times groups booked the meeting space
- 2,400 hours of volunteer time donated
- 8,604 people used our library's internet computers
- 7,880 adults & children participated in library events
- 933 groups used our community meeting room
- Untold numbers used our WiFi connection



[www.falmouth.lib.me.us](http://www.falmouth.lib.me.us)

<http://fmlblog.blogspot.com>

<http://uncountedforces.blogspot.com>

# Citizen of the Year: Linda Gouws

The Town of Falmouth dedicates its 2010 Annual Report to Linda Gouws. On June 23, 2010, Linda was recognized as the **Citizen of the Year** at the annual municipal banquet.

Linda Gouws moved to Falmouth in 1983. She has dedicated thousands of hours of personal time to learn music and accompany middle school and high school students with choral concerts and theatrical productions. Accompanying the performers on the piano and organ, Linda makes time for rehearsals and performances and has never received payment for any of her work. Many Falmouth residents know Linda from her involvement with the Falmouth Congregational Church where she plays the pipe organ. She also uses her gardening talent to care for the church gardens.

The Town of Falmouth would like to express its gratitude to Linda for her ongoing contributions to the community.

## Service and Recognition

The Town of Falmouth has many dedicated employees. We are pleased to recognize the following individuals for their hard work and commitment to the town.

### In 2010:

30 Years	Stephen Hamilton
25 Years	Mark Damon Peter Marlowe
20 Years	Dwayne Brown
15 Years	Edward Tolan Frank Soule
10 Years	Sally Pierce
5 Years	Amy Lamontagne Patrice Perreault Ryann Stevens Robert Tibbetts Steven Townsend

