

Falmouth Historical Society
Board Meeting
Falmouth Memorial Library
April 12, 2016

Those present: Jeanne Madden, President; Betsy Jo Whitcomb, Secretary; Colleen Donovan, Treasurer; and Directors Ann Gagnon and Rich Meserve.

The meeting was called to order at 6:40 PM by our President and the minutes of the previous meeting were accepted as presented.

Betsy has set up a schedule for workers at the Museum through the end of May and will work on extending that. The hope is that we will be able to get volunteers to have two shifts (morning and afternoon) to allow us to be open all day on Tuesday from 9-12 and 12-3. Perhaps then we can extend that time to include a Saturday-at least during the summer.

Carol Kauffman, a FHS Past President, has put a "Congratulations" article in the Forecaster for our 50th Anniversary this month. Jeanne and Betsy will follow that up with a "Thank You for your support/we still need contributions" ad and will also have their reporter, Colin, do an article on FHS and our move at the same time.

Jeanne gave an overview of our finances and says they are in fairly good shape. We also talked about how it is time to send out dues notices and perhaps restart sending a membership card with an acknowledgement of the dues paid. We will be having a "party" sometime in the next month or so to get this accomplished.

Jeanne passed around a proposal for a maintenance contract for the facility. It was discussed and approved a contract for \$210 quarterly for total of \$840/year. We also discussed contacting Keeley Construction-who was the contractor for the original building-to see what he has to offer as to why we had the flooding this winter. Apparently our insurance does not cover such damage. Now that we are using the facility full-time, we may need to see if we need different coverage.

Jeanne is contacting an electrician to go through the house to see what the status of our situation is. At the moment, we have outlets that do not work and on a dark day, it is hard to see to work.

We also talked about landscaping for the museum and agreed we need to do something to make the place more attractive and welcoming. Rich's Mother-In-Law is a landscape architect and he will contact her to see if she can help us figure out what we can reasonable do to improve the grounds. We also talked about putting an "OPEN" flag on the side of the house and putting a sign to hand under our sign indicating we are open on Tuesdays.

The next item was our needs for committees. Rich has agreed to be in charge of the Building & Grounds and Betsy will be in charge of coordinating activities inside the museum. Ann agreed to be in charge of Membership. Jeanne will contact Mary Ellen Tetreau about working on the computer and inputting date on our inventory. We still need to have someone to oversee Communications which includes the newsletter, website, and contacting members when we need help with an event. Also in the next couple of months we will need someone to Chair our Nominating Committee to have candidates for the October Annual Meeting.

We also discussed the SOLVE meeting (a regional gathering of Greater Portland Historical Societies which tries to meet twice a year) that we were supposed to host last fall. It was decided that we would hold it at the museum on Saturday, May 14th. Betsy will get in touch with Linda Griffin, the coordinator, and let her know the date.

The last item was setting a date for the Annual Spring Cleaning of the museum in preparation of having a Grand Opening of the Museum –no date set yet. The work day will be MAY 7, 2016 from 9AM-Noon.

The meeting was adjourned at 7:45 PM

Respectfully submitted,

Betsy Jo Whitcomb, Secretary